

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
August 14, 2025**

**CALL TO ORDER**

Chairman Mike Gwozdecki called the August 14, 2025 Authority meeting to order at 5:00 p.m. Mr. Gwozdecki led the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Judy Russell, James Collins II, Deborah Halpin-Brophy, Brandon Vazquez, Pennoni Engineer Greg Rogalski, and WWTP Josh Kuhn

**BOROUGH** Chief/Borough Manager Tom Day

**RECOGNITION OF VISITORS** No visitors

**BILL ADJUSTMENT REQUESTS**

Terry Rickert, owner of 206 E. Pine Street submitted a bill adjustment request do to the boiler stopped working and the baseboard lines froze and burst. The leak was not noticed until June 6, 2025. The repairs were made on July 11, 2025. The Authority reviewed the account screen.

Jim Collins made a motion to adjust the bill for 206 E. Pine Street to 63,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Sara Close, 412 Chestnut Street submitted a second bill adjustment request do to the continuance of the leak from the previous quarter that was adjusted to 16,000 gallons from 220,000 gallons. This quarter usage was 134,000. How bills are adjusted is the highest of the last four quarters. Because of the usage, it would have to be adjusted to 220,000 gallons. After some discussion, the Authority decided to deny the request.

Jim Collins made a motion to deny the request of the second adjustment for 412 Chestnut Street. The motion was seconded by Judy Russell. Motion passed.

**REVIEW OF REGULAR MEETING MINUTES-JULY 10, 2025**

Judy Russell made a motion to approve the minutes of July 10, 2025. The motion was seconded by Jim Collins. Motion passed.

## **BILLS FOR APPROVAL-JULY 2025**

Judy Russell made a motion to approve payment of the water and sewer bills for July 2025. The motion was seconded by Jim Collins. Motion passed.

## **ENGINEER'S REPORT**

Greg Rogalski reported Pennoni received the permit for Orange Street. Word on the grant was supposed to be around the November timeframe but now may not be until January 2026. Jim Collins asked if the Authority can replace it now and then apply for the grant. Mr. Rogalski stated no.

Mike Gwozdecki asked how much the project is worth. Mr. Rogalski indicated there are a couple of scenarios. The grant is \$225,000 which the grant portion would be \$190,000 and the Authority portion would be \$33,000. Phase 2 would be \$500,000. Tom Day clarified for Mike the area that is in need of repair. If the Authority lowers their flow, that would force South Middleton to pay more. Mr. Day stated the 2024 reconciliation was \$207,000 that South Middleton owes the Authority. Mr. Day indicated South Middleton is not paying the Authority. They still owe money for 2022 and 2023. Also they haven't paid anything for 2024 and 8 months of 2025. The operating funds are very low. Mr. Day checked with Mark Allshouse to see if the water fund could loan the sewer fund money and he said no since there are 2 separate budgets.

Mr. Vazquez stated he has worked with McNees and Wallace and he thinks they are part of the problem. He does professional contracts for Sysco, a 200 billion dollar corporation. Mr. Vazquez has read the contract and it is the loosest contract and manages the contracts for the tech corporation properties.

Since Mr. Vazquez is the newest board member, Mr. Day had a lengthy discussion with him and the other members on the situation with South Middleton Township.

Mike Gwozdecki stated Mr. Vazquez was very knowledgeable on contract matters and suggested he and Mr. Day have a conversation with McNees and Wallace.

## **OLD BUSINESS None**

## **NEW BUSINESS**

**Treasurer's Report**-Jim Collins made a motion to approve the Treasurer's Report for July 2025. The motion was seconded by Deb Brophy. Motion passed.

**Water Connection Applications**-Judy Russell made a motion to approve the Water Connection Applications from Landmark Builders for 14 Barnitz Woods Drive and 7 Red Oak Lane. The motion was seconded by Jim Collins. Motion passed.

**Borough Report**-Tom Day reported Kurt Uhler sent a bill for the repair of Westgate's road that had the water break during the cold spell in January. The bill is \$477.00.

Mike Gwozdecki reported the next meeting would be held on September 11, 2025 at 5:00 p.m.

**ADJOURN**

Mike Gwozdecki adjourned the meeting at 5:56 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat Fisher".

Pat Fisher  
Utility Billing Clerk