

Mount Holly Springs Authority Meeting

March 12, 2026

Call to Order- President James Collins called the March 12, 2026 Authority meeting to order at 5:00pm, following with the **Pledge of Allegiance**.

Members Present- James Collins, Deb Halpin-Brophy, Brandon Vazquez, Mike Gwozdecki, Jason Bonawitz, Pennoni Representative- Greg Rogalski, WWTP Josh Kuhn, Borough Manager Tom Day, and Madeline Pierce- Authority Billing Clerk.

Report of Executive Session- Executive sessions were held on February 24, 2026 at 4:30pm and March 9, 2026 at 6:00pm with the Authority Board to discuss legal matter pursuant to Cumberland County CCP case No. 2024-04253 and a personnel matter.

Recognition of Visitors-

- Rob Filson Aqua Treatment Services Owner- Rob Filson, owner of ATS, addressed the Authority Board regarding a billing issue for the UV water system treatment. The bill in question was \$24,246.10 for UV lamps, quartz sleeves, and labor. A separate invoice was provided to show the company's cost of the items, which equates to \$15,054.00. The system has roughly 90-100 lightbulbs, with a life expectancy of around 16 months, however the lamps have already been replaced 4 times within the last 5 years. The system was installed 5 years ago and was priced at \$70,000 instead of the original price of \$170,000, as it was their first installation of their system. Being the first system installed, Rob explained ATS has not charged anything in the past five years for any type of maintenance done to the system. WWTP Josh Kuhn explained that there are constant alarms on the system, with some current alarms for UV probe communication failure, flow meter failure, level meter failure, and inconsistency's with channel readings. Josh Kuhn also explained when ATS technicians try to fix the system, there are still alarms and is told to ignore them. WWTP Josh Kuhn also confirmed that monthly maintenance is completed by himself and Susquehanna Environmental Services. Rob Filson acknowledged he was unaware of the ongoing problems and will personally investigate and work with Josh Kuhn to fully evaluate the system to ensure everything is running properly before any payments are made. The Authority members discussed the long term maintenance cost, with confirmation that the \$24,000 expense would be expected every 16 months for the lamp and quartz sleeve replacements. Mr. Gwozdecki made a motion to pay the invoice for the cost of the UV lamps and quartz sleeves once the invoice is provided to us, with a second by Mrs. Halpin-Brophy. Motion approved.

Bill Adjustment Requests-

- Jeremiah Geyer- 2 Orange Street, Mt. Holly Springs, submitted a bill adjustment request for a siphon leak, which was repaired in December 2025. Upon Authority members review, Mrs. Halpin-Brophy made a motion to approve the reduction to 4,000 gallons, with a second by Mr. Gwozdecki. Motion approved.

- Cathy Neff- 328 N. Baltimore Avenue, Mt. Holly Springs, submitted a bill adjustment request for the previous two quarters due to issues with water fill valves on two toilets, repaired on 2-4-26 and 2-16-26. Upon authority members review Mrs. Halpin-Brophy made a motion to approve

the reduction to 16,000 gallons for each quarter, with a second by Mr. Gwozdecki. Motion approved.

Approval of Meeting Minutes from February 12, 2026- Mrs. Halpin-Brophy made a motion to approve the minutes as submitted, with a second by Mr. Bonawitz. Motion approved.

Bills for approval- February 2026- Mrs. Halpin-Brophy made a motion to approve the paying of the bills, with a second by Mr. Bonawitz. Motion approved.

Engineer's Report- Greg Rogalski (Pennoni)-

- 2025 Chapter 94 Report- Greg Rogalski presented the annual Chapter 94 Report for 2025, indicating that the sewer plant performed well within an annual average of 322,000 gallons per day. It was noted that despite dry weather conditions over the past two years, flows have not decreased as expected, which may suggest potential inflow and infiltration issues, which require further investigation. The sewer plants capacity remains adequate with no immediate upgrades necessary. The Authority Board authorized the municipal acknowledgment and approval with the signature of the report from Mr. Collins, with a motion by Mr. Bonawitz and a second by Mr. Gwozdecki. Motion approved.

- Orange Street Project- Greg Rogalski reported that the bid package is ready and awaiting the grant agreement, which is expected to arrive soon.

Old Business-

- Purchase of New Backhoe- Mrs. Halpin-Brophy made a motion to approve the purchase of the backhoe with a cost of \$101,997.72, with a second by Mr. Bonawitz. Motion approved.

- LB Water Software Upgrade- Mrs. Halpin-Brophy made a motion to approve the LB Water Software upgrade that allows the water meters to be read with an android tablet, with an initial startup fee of \$4,000, with a second by Mr. Bonawitz. Mr. Vazquez voted no, but majority carried. Motion approved.

New Business-

- Treasurer's Report- February 13, 2026 to March 12, 2026- Mr. Bonawitz made a motion to approve the Treasurer's report as submitted, with a second by Mr. Gwozdecki. Motion approved.

- Borough Report

-- Muni Link Software Upgrade-- The process has been started to implement the new Muni Link Software, but is expected to have a lot of training, with a go live date around the third quarter of this year. The new hardware for the system was already purchased and installed. Quick Books has also been setup and is ready to be implemented.

-- Billing Issue-- Ongoing postal service issues are greatly affecting bill delivery, with entire streets not receiving their bills despite proper mailing procedures. The Authority Board discussed switching from the current postcard billing system to first class mail in envelopes to hopefully improve delivery reliability. The current system used is labor intensive, requiring around 6.5 hours to prepare cards for mailing by taping every third card and manual corrections when the printer malfunctions. The Authority Board authorized the change to envelope mailing despite increased postage costs, recognizing the need to ensure reliable bill delivery, with a motion from Mrs. Halpin-Brophy and a second from Mr. Gwozdecki. Motion approved.

- Adaption of Resolution for 2026 Water System Rehabilitation Project- The Authority Board approved the Resolution for the Water System Rehabilitation Project, requesting a local statewide local share assessment grant of \$519,468.30 to replace the remaining piping behind Rice Elementary School. A motion from Mrs. Halpin-Brophy was made, with a second by Mr. Bonawitz. Motion Approved.

Other Business-

- Hamilton and Musser 2025 Audit- Mr. Gwozdecki made the motion to authorize the Firm of Hamilton and Musser to audit the Authority Water and Sewer, with a second by Mr. Bonawitz.

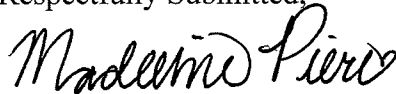
Executive Session- Authority members went to an executive session at 6:02pm and returned from the executive session at 6:35pm to discuss the personnel and settlement agreement.

- Settlement Agreement- Mrs. Halpin-Brophy made a motion to approve the acceptance of the Settlement from South Middleton Township, with a second from Mr. Bonawitz. Motion approved.

- Personnel- Mrs. Halpin-Brophy made a motion to hire Joshua D. Bonn from the Cohen Seglias Firm to review the record keeping processes of the Authority and the Borough, with a second by Mr. Gwozdecki. Motion approved.

Adjournment- Mrs. Halpin-Brophy motioned to adjourn with a second by Mr. Gwozdecki. Motion approved and meeting adjourned at 6:37pm.

Respectfully Submitted,



Madeline Pierce
Authority Billing Clerk