

## Mount Holly Springs Authority Meeting

April 9, 2026

**Call to Order-** President James Collins called the April 9, 2026 Authority meeting to order at 5:00pm, following with the **Pledge of Allegiance**.

**Members Present-** James Collins, Deb Halpin-Brophy, Brandon Vazquez, Jason Bonawitz, Pennoni Representative- Greg Rogalski, WWTP Josh Kuhn, and Madeline Pierce- Authority Billing Clerk. Borough Manager Tom Day was absent.

**Report of Executive Session-** Executive session was held on April 8, 2026 at 6:30pm to discuss litigation and the audit.

**Recognition of Visitors-**

None

### **Bill Adjustment Requests-**

- Teresa Hockenberry- 513 Sandbank Rd., Mt. Holly Springs, submitted a bill adjustment request for a running toilet, which was repaired on February 16, 2026. Upon Authority members review, Mrs. Halpin-Brophy made a motion to approve the reduction to 55,000 gallons, with a second by Mr. Bonawitz. Motion approved.

- Melva Kuhn- 2 Lakeside Dr., Mt. Holly Springs, submitted a bill adjustment request for a hot water tank leak, which was repaired in January 2026. Upon authority members review Mrs. Halpin-Brophy made a motion to approve the reduction to 2,000 gallons, with a second by Mr. Bonawitz. Motion approved.

- Jason and Caprice Kutz- 425 Chestnut St., Mt. Holly Springs, submitted a bill adjustment request for a running toilet, which was repaired on April 6, 2026. Upon Authority members review, Mrs. Halpin-Brophy made a motion to approve the reduction to 8,000 gallons, with a second by Mr. Bonawitz. Motion approved.

- Cyrus Russell- 501 N. Walnut St., Mt. Holly Springs. Upon Authority members review, Mrs. Halpin-Brophy made a motion to approve the reduction to 6,000 gallons, with a second by Mr. Bonawitz. Motion approved.

**Approval of Meeting Minutes from March 12, 2026-** Mrs. Halpin-Brophy made a motion to approve the minutes as submitted, with a second by Mr. Bonawitz. Motion approved.

**Bills for approval- February 2026-** The authority discussed holding all invoices each month and paying them only after the monthly authority meeting. Mrs. Halpin-Brophy made a motion to approve the paying of the bills, with a second by Mr. Bonawitz. Motion approved.

### **Engineer's Report- Greg Rogalski (Pennoni)-**

- Orange Street Project- Greg Rogalski reported no new updates, however, the bid package is ready and awaiting the grant agreement, which is expected to arrive soon.

**Old Business-**

None

**New Business-**

- Treasurer's Report- February 13, 2026 to March 12, 2026- The authority discussed including more financial documents at each meeting, such as cash flow statements, balance sheets, and a list of assets. Mr. Bonawitz made a motion to approve the Treasurer's report as submitted, with a second by Mr. Gwozdecki. Motion approved.

- Borough Report

None

- WST Old Accounts- The authority discussed a list of old accounts in the current inHance billing software with open balances which need to be zeroed out and deleted, since they are unable to be transferred into Muni-Link. All account history will be printed off to show records of their old accounts if needed. Mr. Bonawitz made a motion to approve the adjustment and deletion of all the old accounts, with a second by Mr. Vazquez. Motion approved.

- Forensic Audit- Mrs. Halpin-Brophy made a motion to approve the holding of payments to Boyer and Ritter and McNees until forensic audit copies are received, with a second from Mr. Vazquez. Motion approved.

**Other Business-**

None

**Adjournment-** Mr. Bonawitz motioned to adjourn with a second by Mr. Vazquez. Motion approved and meeting adjourned at 5:32pm.

**Executive Session-** Authority members went to an executive session at 5:32pm with no action to follow.

Respectfully Submitted,



Madeline Pierce  
Authority Billing Clerk