

**Mount Holly Springs Authority  
Meeting November 13, 2025**

**Call to Order:** Vice Chairman Jim Collinns called the November 13, 2025 Authority meeting to order at 5:00 pm, following with the **Pledge of Allegiance**.

**Members Present:** Jim Collins, Judy Russell, Deb Halpin-Brophy, Brandon Vazquez, Ryan Jongezoon-Pennoni Representative, WWTP Josh Kuhn, Borough Manager Tom Day, and Karen Johnson-Secretary. Mike Gwozdecki was absent.

**Recognition of Visitors:** none

**Bill Adjustment Requests:**

-- Joyce Richwine/Vicki Horuath- 6 Franklin Street submitted a bill adjustment request for two leaks found and repaired on 10-6-25. Upon Authority members review, Mr. Collins asked for a motion to approve reducing the usage amount to 6,000 gallons. Mrs. Russell made the motion to approve reducing to 6,000 gallons, with a second by Mr. Vazquez. Vote to approve passed unanimously.

--Mark Eshlinger-24 Park Street-submitted a bill adjustment request for a leaking coupling which was repaired on 10-15-25. Authority members reviewed and Mr. Collins asked for a motion to reduce gallons used to 2,000. Mrs. Halpin-Brophy made a motion to approve the reduction to 2,000 gallons with a second by Mrs. Russell. Vote to approve passed unanimously.

**Approval of meeting minutes from October 9, 2025-** Minutes were passed and reviewed. Mrs. Russell made a motion to approve the minutes as submitted, with a second by Mrs. Halpin-Brophy. Motion approved.

**Financials and Bills for October 9, 2025 to November 13, 2025-** Mrs. Halpin-Brophy made a motion to approve the paying of bills with a second by Mr. Vazquez. Motion was approved.

**Engineer's Report-Ryan Jongezoon (Pennoni)-**

-- 2025 LSA Grant for replacing asbestos pipe at Sycamore and Sunset Drive. Pull the main at middle of roadway and to wrap around the houses. 18 homes would be affected. Discussion of cost estimate and grant documents, (with no match), however this grant specifically requires all of the ownership must be maintained by the grantee (being the Authority). When installing this service, the Authority's responsibility would be from the main to the curb stop. Everything else would then become the homeowner's responsibility, and any repairs would be a cost to the homeowner. Projected cost- \$93,153.00 for the Authority; any other costs would fall to the homeowners. Looked at the easement which has trees growing between the properties. Could be an alternate route for the project. Members discussed both and would like to have each priced out. Issue on last project was the lines were not where they were designated costing more for the project. GPRS is included in the grant, using a sensor below the surface to locate pipes. Request to meet and go look at the area and decide what the tree placement looks like. Ryan is asking for approval since the grant is due the beginning of December. Mr. Collins asked for a motion to approve HRG to submit grant to replace asbestos water mains at road or at existing location. Mr. Vazquez made the motion and Mrs. Halpin-Brophy seconded. Motion was approved.

-- Small Water Grant Closeout- Ryan has the requested documents needed by DCED and will submit via email tomorrow morning to get reimbursement for the Authority.

--Authority Appraisal—Borough Manager Day discussed the revenue and infrastructure values for Authority's Water and Sewer System. PA Water questioned why the prior engineering firm (GHD) valued the system so low when submitting the information to DCED. Mr. Day pointed out, we are currently paying insurance premiums on asset amounts based off the insurance company, which are considerably higher than the valued amounts by GHD. This could affect any future loans the Authority might seek. Mr. Vazquez asked when the last appraisal was completed. Mrs. Russell believed it was at least 20 years ago. Mr. Jongezoon suggested using a local firm PFM conduct an appraisal on behalf of the Authority. Mr. Collins asked for a motion to investigate an appraisal for both the Authority Water and Sewer System. Mrs. Halpin-Brophy made the motion and Mrs. Russell/Mr. Vazquez seconded. Motion was approved.

**Old Business:** none

**New Business:**

-- Treasurer's Report- October 2025- Mrs. Halpin-Brophy made a motion to approve the treasurer's report with a second by Mr. Vazquez. Motion was approved.

--Secretary Position-Full-time—Borough Council approved advertising for Authority Secretary replacement due to the medical situation of Pat Fisher. First rounds of interviews start Monday the 17<sup>th</sup>. A floating secretary has also been discussed to learn the 3 secretary positions (to fill in as needed) and doing grant work.

--Jason Bonawitz -Authority Member appointment- Borough Council approved the appointment of Mr. Bonawitz on November 10<sup>th</sup> and will be sworn in January 2026. He will replace Mrs. Russell on Authority Board whose term ends in December. Mrs. Russell has served 35 years for the Borough and Authority.

--Approval to Advertise (to view only)-Authority Water and Sewer Budgets 2026-Members discussed the budgets as presented. The water and sewer infrastructure require costly upgrades which is not feasible with the current budget.

Water Budget: Mrs. Halpin-Brophy made a motion to approve the proposed increase from \$4.50 per 1000 gallon to \$5.00 per 1000 gallon. Mrs. Russell seconded the motion and vote to approve passed unanimously.

Sewer Budget: Two raise options were submitted for discussion: A. Increase from \$18.90 to \$20.00 per 1000 gallon, and B. Increase from \$18.90 to \$21.00 per 1000 gallon. Mrs. Russell made a motion to approve the proposed increase of \$21.00 per 1000 gallon. Mrs. Halpin-Brophy seconded and vote to approve passed unanimously.

Budgets will be advertised for viewing only at the Borough Office during business hours.

--Mrs. Halpin-Brophy mentioned she was given a name (Brian Zigmond) who might be interested in being on Authority Board. This would require attending meetings as scheduled.

--Mrs. Russell made a motion for approval to send flowers to Pat Fisher who is hospitalized in the amount of \$50.00. (They would be cut flowers and not a planter). Mr. Vazquez seconded the motion and vote to approve passed.

**Adjournment** --Mrs. Halpin-Brophy motioned to adjourn with a second by Mrs. Russell. Motion approved and meeting adjourned at 6:09 pm.

Respectfully Submitted

Karen Johnson-Secretary/Treasurer