

Mount Holly Springs Authority Meeting

July 9, 2026

Call to order- Mrs. Halpin-Brophy called the July 9, 2026 Authority Meeting to order at 5:00pm, following with the **Pledge of Allegiance**.

Members Present- Deb Halpin-Brophy, Jason Bonawitz, Dylan Coyle, Pennoni Representative- Greg Rogalski, WWTP Josh Kuhn, Borough Manager Tom Day, and Madeline Pierce- Authority Billing Secretary. Andrew Tate and Brandon Vazquez were absent.

Storm Response Recognition- Mr. Bonawitz addressed the severe storms on the evening of July 4, 2026 and wanted to recognize and thank all Fire Police, EMS, Police, Public Works, Utility Workers, and especially, WWTP Josh Kuhn, who spent the evening and early morning away from his family, to ensure the plant stayed operational and that all residents maintained water.

Recognition of Visitors- None

Bill Adjustment Requests-

- Jeffrey Yohn- 102 Rear N. Baltimore Ave., Mt. Holly, submitted a bill adjustment request due to high usage. He had the warehouse checked for any leaks and did not come across any and did not provide any proof that a repair was made. Upon Authority members review, Mr. Bonawitz made a motion to deny the bill adjustment request due to no proof of any leak or a receipt, with a second by Mr. Coyle. Motion approved.

- Joshua and Breanne Nileski- 300 Sandbank Rd., Mt. Holly, submitted a bill adjustment request due to freeze damage to the plumbing, which the entire plumbing system was repaired in June. Upon Authority members review, Mr. Bonawitz made a motion to approve the reduction to 7,000 gallons, with a second by Mr. Coyle. Motion approved.

Review of Regular Meeting Minutes from June 11, 2026- Mr. Coyle made a motion to approve the minutes as submitted, with a second by Mr. Bonawitz. Motion approved.

Financial Reports- Financial reports from June 12, 2026 to July 9, 2026 were submitted for review. Account balance of \$1,289,142.02 (Bills paid \$148,395.88 and Deposits \$175,640.14). Mr. Bonawitz made a motion to approve the financial reports and the paying of the bills, with a second by Mr. Coyle. Motion approved.

Engineer's Report- Greg Rogalski (Pennoni)-

- Renewal of NPDES Permit- Greg Rogalski reported that the renewal process for the NPDES permit has begun, with a submission deadline in December. Testing will need to be completed as part of the process, which could cost upwards of \$10,000, plus any renewal fees.

- Orange Street Project- Greg Rogalski reported that the Grant agreement was signed and the project is currently out to bid, with results expected by the August meeting.

- 51 Units for Phase 2 Barnitz Woods- Ability to serve letter was approved for the 51 units at Barnitz Woods, with three conditions. Detailed construction documents of the water system must be submitted for review, as well as a tapping fee of \$2,045 per unit at the time of connection. It was also discussed to add the condition that a drawing of all the water lines is provided, to also include GPS located points at the water mains.

- PFM Valuation Update- Greg Rogalski reported that information was provided to PFM about 3 weeks ago for the valuation and are hoping to receive a draft sometime in August.

Old Business- None

New Business-

- Borough Report

-- *Approval of Kelso Law as Authority Solicitor*-- Mrs. Halpin-Brophy made a motion to approve Kelso Law as the Authority's new Solicitor, with a second by Mr. Bonawitz. Motion approved.

-- *CDs*-- A matured \$250,000 bond was rolled over at 3.9% interest for one year, with a total bond holding estimated around \$1.7 million. With about \$619,000 in the water general fund, it was discussed investing an additional \$250,000 in a CD to earn better returns than the current savings rate. Mrs. Halpin-Brophy made a motion to move \$250,000 from the water general fund into a CD investment, with a second by Mr. Bonawitz. Motion approved.

-- *Centrifuge Equipment Failure*-- An operational issue emerged at the treatment plant's 13-year-old centrifuge system, consisting of vibration issues and startup difficulties. The treatment plant will have to utilize Klien's for sludge hauling, which charge 16-17 cents per gallon. In the meantime, WWTP Josh Kuhn will research companies who are able to come out to the plant to try and diagnose and fix the centrifuge system at the plant, or if it will need shipped directly to Wisconsin for reconstruction.

-- *Water Service Issue*-- The Authority addressed a water service situation at 21 Hollinger St. The property's water lines are actively leaking and causing puddling in the neighbor's driveway, so WWTP Josh Kuhn, turned the water off. However, Ronnie Marsh is coming to fix the water lines sometime next week. WWTP Josh Kuhn explained the situation to the neighbor who is experiencing the water puddling, and they agreed they would be okay with the water puddling until it is fixed, so the water was turned back on for the meantime at 21 Hollinger St. The Authority discussed that if the water leak is not fixed by next week, that the property's water will be turned off again.

-- *Water line*-- WWTP Josh Kuhn mentioned a few people on Cold Springs Rd. are interested in a water line extension.

- WST Delinquent Accounts- There are about 10 overdue WST accounts from last quarter, 3 of which already have liens and 3 scheduled for sheriff sale. The other accounts are only trash and sewer customers, so their water could not be turned off. However, some of those will reach over \$1,000 dollars if the current quarter becomes overdue in August, so a lien can be filed.

- 4 Independence Drive, Mt. Holly- 4 Independence Dr. is overdue \$11,850.21 and has not made any payments since February 27, 2018. Mr. Bonawitz made a motion to contact Authority Solicitor, Mark Allshouse, to proceed with filing sheriff sale on the property, with a second by Mrs. Halpin-Brophy. Motion approved.

- Mail Station for Quarterly Billing- The Authority discussed purchasing a mail processing station to streamline the quarterly billing operations. The current process requires four people working in a week to send all the bills out, and over two hours just to stamp all 1500 envelopes. The proposed mailing station costs \$5,616 and can stamp all the envelopes within 5 minutes to include precise postage calculations. Mrs. Halpin-Brophy made a motion to approve the purchase of the mail processing equipment out of the water general fund, totaling \$5,616, with a second by Mr. Bonawitz. Motion approved.

Other Business- None

Adjournment- Mrs. Halpin-Brophy made a motion to adjourn, with a second by Mr. Bonawitz. Motion approved and meeting adjourned at 5:38pm.

Respectfully Submitted,

Madeline Pierce
Authority Billing Secretary