

Mount Holly Springs Authority Meeting

September 10, 2026

Call to order- Mrs. Halpin-Brophy called the September 10, 2026 Authority Meeting to order at 5:00pm, following with the **Pledge of Allegiance**.

Members Present- Deb Halpin-Brophy, Jason Bonawitz, Dylan Coyle, Andrew Tate and Brandon Vazquez, Pennoni Representative- Greg Rogalski, WWTP Josh Kuhn, Borough Manager Tom Day, and Madeline Pierce- Authority Billing Secretary.

Recognition of Visitors-

None

Bill Adjustment Requests-

- Resham Mahadeo- 313,315,317 N. Baltimore Ave., Mt. Holly, explained that leaks involving two tub faucets and a toilet fill valve had caused unusually high usage, and confirmed repairs had been made. Upon Authority members review, Mr. Bonawitz made a motion to approve the reduction to 39,000 gallons, with a second by Mr. Coyle. Motion approved.

- Tawnya Daniel- 24 Yankee Dr., Mt. Holly, submitted a bill adjustment request due to a toilet leak, which was repaired in September. Upon Authority members review, Mr. Bonawitz made a motion to approve the reduction to 10,000 gallons, with a second by Mr. Coyle. Motion approved.

- Joseph Gibbs- 318 N. Baltimore Ave., Mt. Holly, submitted a bill adjustment request for bath tub leak, with no repair made yet. Upon Authority members review, Mr. Bonawitz made a motion to table to adjustment to the October 8, 2026 meeting since no repair was made, with a second by Mr. Coyle. Motion approved.

Review of Regular Meeting Minutes from August 13, 2026- Mr. Coyle made a motion to approve the minutes as submitted, with a second by Mr. Tate. Motion approved.

Financial Reports- Financial reports from August 14, 2026 to September 10, 2026 were submitted for review. Mr. Coyle made a motion to approve the financial reports and the paying of the bills, with a second by Mr. Bonawitz. Motion approved.

Engineer's Report- Ryan Jongezoon (Pennoni)-

- Orange Street Project- Mr. Rogalski reported that the contracts, insurance, and bonding were all received from the contractor and that a pre-construction meeting should be scheduled within the next few weeks.

- PFM Valuation Presentation- Scott Shearer with PFM, presented a draft valuation using income, cost, and market approaches. The sewer system, serving just under 1,500 customers with

around 9 miles of sewer mains, was estimated at approximately \$7.2 to \$8.8 million. The average monthly bill was stated as approximately \$84 based on 4,000 gallons, and carries slightly under \$1 million in debt. The water system, serving just under 1,500 customers with around 19 miles of water mains, was estimated at approximately \$5.3 to \$6.3 million. The average monthly bill was stated as approximately \$20 based on 4,000 gallons, and carries no debt. Authority members discussed the need to determine the source and status of the DCED recorded water system value of \$400,000. Greg Rogalski indicated he would investigate the origin of that figure and consider providing the new valuation to DCED. Authority members also discussed the need for long term planning for infrastructure replacement, as well as the cost and depth of sewer piping, and the potential need to prioritize leak investigation and repairs. Mr. Shearer was thanked by the Authority members for speaking.

Old Business-

- Authority Manager- Authority members discussed filling the Authority Manager role. Mr. Coyle made a motion to recommend Mr. Bonawitz for the position for Borough Council's consideration, with a second by Mrs. Halpin-Brophy.

Mr. Vazquez recommended the board not to do that, as it may violate PA Ethics Law, as the authority manager would be reporting information to the Authority Board. Mr. Bonawitz explained he would step down from the board. Mr. Vazquez stated the Authority did not receive a complete cost analysis, including salary, benefits, pension impacts, anticipated hours, and long-term obligations, and requested legal confirmation regarding ethics and governance requirements. Mr. Bonawitz stated that the estimated rate discussed was \$30 per hour split between the Borough and Authority, with Borough Council determining salary terms. Mr. Vazquez requested that a copy of the 1991 IMA agreement between the Borough and Authority be included in the minutes.

Mr. Vazquez asked for a roll call vote. Mr. Coyle voted yes. Mr. Bonawitz rescinded his vote. Mrs. Halpin-Brophy voted yes. Mr. Tate voted yes. Mr. Vazquez voted no. Vote to approve passed, with majority rule.

New Business-

- Borough Report

-- *Dickinson Township Water Service Request*-- Mr. Day reported that Dickinson Township is seeking a meter pit and billing control for the addition to The Woods of Barnitz development. Mr. Day explained an attorney letter, dated June 8, 2011, stated that no intermunicipal agreement had been necessary when Mount Holly Springs billed customers directly, but Dickinson Township's new request would require one. Mr. Day and Mr. Rogalski agreed that any transfer or bulk meter arrangement should address the full affected system, including older lines extending toward Cold Springs Road, rather than transferring only newer or more favorable portions. Mr. Rogalski added that bulk water rates, infrastructure costs, tanks, and pumping facilities would need valuations during negotiations.

-- *Water Breaks*-- Mr. Day reported two water breaks. The first water leak was on East Pine Street the day paving was finished. The second water leak was on Zion Road, where two oversized loads were brought back to the electric plant in South Middleton, causing a broken lateral under the roadway. Mr. Day reported that both leaks have been repaired.

- Change to Bill Adjustment Guidelines- Mr. Bonawitz explained the rising number of bill adjustment requests being turned in right before the scheduled Authority meeting, or from delinquent accounts. Authority members discussed any adjustment form submitted right before the meeting or during the delinquency period, the customer must pay the amount their bill was the previous quarter until the adjustment goes before the Authority board. Mr. Bonawitz explained this would help to prevent any last-minute requests from delaying shutoffs or creating administrative difficulties. Mr. Bonawitz made a motion to create a resolution for the bill adjustment amendment, with a second by Mr. Coyle. Motion approved.

Other Business- Mr. Coyle asked Mr. Rogalski about the replacement of the CS Datum software. Mr. Rogalski explained the transition was finished right around the proposed budget, and there were no issues to report, however, there was some old data that was found and incorporated into the new system.

Adjournment- Mr. Bonawitz made a motion to adjourn, with a second by Mr. Coyle. Motion approved and meeting adjourned at 6:33pm.

Respectfully Submitted,

Madeline Pierce
Authority Billing Secretary