Mount Holly Springs Authority Meeting

October 8, 2026

Call to order- Mrs. Halpin-Brophy called the October 8, 2026 Authority Meeting to order at 5:00pm, following with the **Pledge of Allegiance.**

Authority Board Resignation- Mrs. Halpin-Brophy reported that Mr. Bonawitz submitted a letter of resignation from the Authority Board now that he has taken on the Authority Manager position. Mr. Bonawitz stated there is now an open position on the Authority Board, and for anyone interested to submit a letter of interest by email or in office. Letters will be submitted to Borough Council and reviewed on November 9, 2026 at the Borough Council Meeting.

Mr. Bonawitz explained that anyone can send questions directly to him and he will answer those questions publicly at the following Authority Meeting. Solicitor, Mr. Yeagley, explained that the recognition of visitors' section is where any individual is able to speak and ask questions or state comments. Mr. Vazquez asked if it is required to answer questions. Mr. Yeagley explained Mr. Bonawitz- Authority Manager is not required to, but the board is. Mr. Vazquez raised concerns about questions being sent directly to Mr. Bonawitz and if that would bypass the board. Mr. Yeagley explained it would be okay for questions to be sent to Mr. Bonawitz, and then Mr. Bonawitz distribute questions to the board members. However, if the questions are public knowledge, Mr. Bonawitz can answer those questions. Mr. Bonawitz explained that he is trying to work and establish a new flow, as well as policies and procedures.

Members Present- Deb Halpin-Brophy, Dylan Coyle, Brandon Vazquez, Pennoni Representative- Greg Rogalski, Authority Manager Jason Bonawitz, Solicitor Noah Yeagley, and Madeline Pierce- Authority Billing Secretary. Borough Manager Tom Day, WWTP Josh Kuhn, and Andrew Tate were absent.

Recognition of Visitors-

--Rachel Bear- Mt. Holly Springs

Ms. Bear thanked the board for open communication. Ms. Bear asked if there was a public vote to approve the settlement with South Middleton Township. Board members explained yes, around the timeframe of March or April. Ms. Bear also raised a question regarding the $250,000 that was collected from past due accounts, and asked if Pat Fisher was a bonded employee, and if so if the Authority went after the insurance. Mrs. Halpin-Brophy explained no because all the overdue balances were collected. Ms. Bear was thanked for speaking.

Bill Adjustment Requests-

- Michael Coyle- 703 Sandbank Road, Mt. Holly, adjustment was tabled to next Authority meeting due to not enough members to vote.

- Suzanne Cornman- 3 Yates St. Rear, Mt. Holly, submitted a bill adjustment request for a leaking pipe, that was repaired in September. Upon Authority members review, Mrs. Halpin-Brophy made a motion to approve the reduction to 2,000 gallons, with a second by Mr. Coyle. Motion approved.

- Bonnie Benson- 503 N. Walnut St., Mt. Holly, Upon Authority members review, Mr. Coyle made a motion to approve the reduction to 13,000 gallons, with a second by Mr. Vazquez. Motion approved.

- Richard McDaniels- 5 Larken Lane, Mt. Holly. Submitted a bill adjustment request for hot water heater leak, which was repaired in August. Upon Authority members review, Mr. Coyle made a motion to approve the reduction to 9,000 gallons, with a second by Mr. Vazquez. Motion approved.

Review of Regular Meeting Minutes from August 13, 2026- The minutes were reviewed, with a minor correction from Mr. Vazquez. Mrs. Halpin-Brophy made a motion to approve the minutes with the corrections, with a second by Mr. Vazquez. Motion approved.

Financial Reports- Financial reports from September 11, 2026 to October, 2026 were submitted for review. Deposits $231.429.33, Bills Paid $249,709.42—Total Account Balances $1,160,234.42. Mr. Coyle made a motion to approve the financial reports and the paying of the bills, with a second by Mrs. Halpin-Brophy. Mr. Vazquez sustained his vote. Motion approved.

Mr. Vazquez asked if the GL codes and descriptions could be included on the spreadsheet of the bills paid.

Engineer's Report- Greg Rogalski (Pennoni)-

- Sewer Treatment Plant- Mr. Rogalski reported that the sewer treatment plant permit is set to expire next June and that the renewal application has to be submitted 6 months before. Mr. Rogalski explained that there is some testing that is required to be completed before the application can be submitted, and has been in communication with WWTP Josh Kuhn in regards to the testing.

- Orange Street Project- Mr. Rogalski reported that the contracts are under contract and waiting for the schedule for televising to be complete. Mr. Coyle asked if the project would begin around winter or spring. Mr. Rogalski stated that the project would most likely start either late winter or spring.

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Old Business-

- Joseph Gibbs, 318 N. Baltimore Ave. Bill Adjustment Request- Mr. Bonawitz reported that there has been no repair made to the property to fix the leak. Mr. Bonawitz explained he talked to the owner face to face, where Mr. Gibbs explained he is aware of the leak, but can not fix it due to personal circumstances. Mr. Vazquez made a recommendation to deny the request and wait

until next month to see if the leak was repaired. Mr. Coyle made the motion to deny the bill adjustment request, with a second by Mr. Vazquez. Motion approved.

New Business-

- Borough Report

None

- Authority Manager Report

--*Intermunicipal Agreement*—Mr. Bonawitz reported that there has been no update in regards to the possible intermunicipal agreement between Dickinson Township and Mount Holly Springs.

--*Solicitor*—Mr. Bonawitz reported that a solicitor will now be present at each Authority Meeting and will help the Authority review the policies and procedures. Mr. Vazquez expressed that the Authority needs a narrow scope of work in order to keep costs down. Mr. Yeagley explained to start with the most important items first, such as the bylaws and ordinances.

--*Past Due Accounts*—Mr. Bonawitz reported that the $250,000 from overdue accounts has been collected minus a few accounts, which have either filed bankruptcy or are currently up for sheriff sale. Mr. Vazquez expressed that he would like to see the data on which accounts were delinquent and apart of the $250,000 in overdue charges. He explained that those still show up on the finances in regards to owed revenue. Mr. Yeagley explained that he will help work on a financial summary to provide at each meeting.

- Boyer and Ritter Invoices- Mr. Bonawitz explained there are two Boyer and Ritter Invoices, dating October 30, 2025 for $1,622.50 and March 16, 2026 for $14.445.00 in regards to the South Middleton Township Lawsuit for a forensic audit. Mr. Bonawitz explained we do not have a forensic audit report. Mr. Yeagley explained it would be best to discuss this matter in an executive session next meeting.

- Cameras and Security at Sewer Plant- Mr. Bonawitz reported there was an incident at the sewer plant a few days prior to the October Authority meeting. Mr. Bonawitz explained he will start looking for quotes for motion sensor and remote/badge options for the main gate for security and safety purposes. Mr. Vazquez asked Mr. Rogalski what the general cost would be for such upgrades. Mr. Rogalski explained he has seen upwards of $50,000 spent, and stated that it would not be a $5,000 project. Mr. Bonawitz asked Mr. Rogalski if this is something Pennoni could help with. Mr. Rogalski explained yes, and that he thinks the place to start would be the front gate. Mr. Bonawitz stated he will bring quotes to the next meeting.

- 2027 Water and Sewer Budget- Mr. Bonawitz reported he completed a balanced budget with no water or sewer increases necessary. Mr. Bonawitz asked Authority members to over the budget and send any questions. Mr. Bonawitz explained there would be a vote to advertise the budget at the November 12, 2026 Authority Meeting. Mr. Vazquez asked how the revenue numbers were calculated. Mr. Bonawitz explained he calculated the revenue based off the current rate and population, not based off of last years revenue numbers. Mr. Bonawitz also explained he

calculated each line item based off an average of the last three years. Mr. Vazquez recommended that Mr. Bonawitz build a spreadsheet that shows the previous three years in order to justify the data.

Other Business- None

Adjournment- Meeting adjourned at 6:05pm.

Respectfully Submitted,

Madeline Pierce
Authority Billing Secretary