

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
November 8, 2018**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the November 8, 2018 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Kathy Landis, GHD Representative Nancy Adams, and Jim Williams

MEMBERS ABSENT Rachel Bear, Ed Kendall, and Solicitor Mark Allshouse

BOROUGH Chief/Manager Tom Day and Council President Jim Collins

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUEST

Laura McElfresh, tenant of 5 Larken Lane submitted a bill adjustment request do to a leak under the toilet that has been repaired. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the bill for 5 Larken Lane to 19,000 gallons of usage. The motion was seconded by Kathy Landis. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-OCTOBER 11, 2018

Mike Gwozdecki stated under Old Business, Water & Sewer Budgets Mr. Kendall called him and apologized for the discussion concerning the wages. He did not understand how the wages were budgeted.

Judy Russell made a motion to approve the October 11, 2018 Authority meeting minutes as presented. The motion was seconded by Kathy Landis. Motion passed.

BILLS FOR APPROVAL-OCTOBER 2018

Mike Gwozdecki stated Judy expressed concern about the cost of the gas reimbursement and they would be looking into the matter. Judy Russell asked Sara to provide copies of the gas slips and the invoice page.

Judy Russell made a motion to approve payment of the water & sewer bills. The motion was seconded by Kathy Landis. Motion passed.

ENGINEER REPORT

Nancy Adams provided a copy of the sprinkler system drawing that was approved last month and would now be part of the standard detail for the water system specifications.

SOLICITOR'S REPORT No report

OLD BUSINESS

Water & Sewer Budget-Judy Russell made a motion to adopt the water and sewer budget for 2019. The motion was seconded by Kathy Landis. Motion passed.

NEW BUSINESS

Treasurer's Report-Kathy Landis made a motion to approve the Treasurer's Report for October 2018 as presented. The motion was seconded by Mike Gwozdecki. Motion passed.

Borough Report-Tom Day reported he received the bill from PSI for the work that was done on the water lines at Hill St. & 34. The cost was \$23,334.00. Mr. Day stated since the Borough already submitted a change order on the grant there is a 99% chance that it can be submitted for payment through the grant. Since PSI came out at the last minute to help, he does not want to hold up payment to PSI so the Borough would pay it out of the reserve account.

Tom Day reported on Saturday there was a substantial water leak on Fairfield Street. The employees did a fantastic job repairing it. Patchwork would have to be done in the spring.

Tom Day reported Snokes did the repair of the valve on Holly and Hill Street. The cost was \$2700.00 which would be paid by the Authority since it had nothing to do with the grant.

Jim Williams reported he received the other proposal for the roof over the sludge dumpster. He received a quote \$5200.00 more than Mr. Dougherty's quote of \$10,480.00 from Amrolt and Son Construction.

Judy Russell made a motion except the proposal from Terry Dougherty Building Contractor to install the roof over the sludge dumpster at \$10,480.00 and a \$3000.00 down payment when the work begins. The motion was seconded by Kathy Landis. Motion passed.

Jim Williams reported John Vaughn passed both his General and Activated Sludge tests. He should receive his license shortly. Mr. Vaughn would receive \$1.00 more per hour once he receives his license.

ADJOURN

Mike Gwozdecki adjourned the November 8, 2018 Authority meeting at 6:46 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk