

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
December 13, 2018**

**CALL TO ORDER**

Chairman Mike Gwozdecki called the December 13, 2018 Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Judy Russell, Ed Kendall, Kathy Landis, Rachel Bear, GHD Representative Nancy Adams, Solicitor Mark Allshouse, and Jim Williams

**BOROUGH Chief/Manager Tom Day**

**RECOGNITION OF VISITORS** No visitors

**REVIEW OF REGULAR MEETING MINUTES-NOVEMBER 8, 2018**

Judy Russell made a motion to approve the Authority meeting minutes of November 8, 2018 as submitted. The motion was seconded by Rachel Bear. Motion passed.

**BILLS FOR APPROVAL-NOVEMBER 2018**

Ed Kendall made a motion to approve payment of the water and sewer bills. The motion was seconded by Judy Russell. Motion passed.

**ENGINEER'S REPORT**

**Specialty Paper Mill Connection**

Nancy Adams stated Mike had provided her with the plan of their relocated water line which she has reviewed and provided some comments. There were no real issues but indicated they should add a valve so that Jim can shut off the water without having to enter the property. Ms. Adams stated she is curious about the property expansion and requested more information about that and if there would be an impact on what is being discharged. The expansion would be 8111 square feet. Mr. Gwozdecki thought the expansion had something to do with his shipping and receiving. Mr. Day indicated he would get more specifics on the purpose of the expansion.

Mr. Gwozdecki stated the main reason for the 8" line is to provide adequate flow for the fire hydrants plus to upgrade the sprinkler system in the future.

Mr. Gwozdecki indicated Mr. Rickert told him that he wants to get hooked up to the system as soon as possible so he is not using his wells for domestic use.

Mr. Gwozdecki also stated when Mr. Rickert hooks up the sprinkler system the Authority should consider some type of a double check backflow preventer.

Nancy Adams stated GHD's office would be closed the week between Christmas and New Year's.

## **SOLICITOR'S REPORT**

Mr. Allshouse will be placing municipal liens on 118 Yates Street in the amount of \$1,878.36 and 30 Liberty Drive in the amount of \$1,602.24.

## **OLD BUSSINESS**

Mike Gwozdecki stated Troy sent an email saying that on Monday, December 17<sup>th</sup> the new breathing equipment would be delivered to his office and he would dropping it off at the sewer plant. They would review the overview and operations.

Ed Kendall asked if the Authority would be purchasing a tripod. Mr. Gwozdecki would look into matter.

## **NEW BUISINESS**

### **Specialty Paper Water Line Relocation**

Ed Kendall made a motion to approve the plan contingent upon GHD's comments of December 13, 2018 being met to the satisfaction of the engineer. The motion was seconded by Judy Russell. Motion passed.

### **Treasurer's Report**

Rachel Bear made a motion to approve the Treasurer's Report for November 2018. The motion was seconded by Kathy Landis. Motion passed.

### **Borough Report**

Tom Day reported he had a visit from State Troopers who were investigating an incident on Sandbank Road in which there was a tan pickup truck that had 2 male subjects that represented themselves as being water Authority employees. While one occupied the home owner the other one robbed them. Mr. Day has instructed all the employees they are in their uniforms at all times. Judy Russell asked if something should be put in the paper about that. Mr. Day indicated yes and it should also be put on the Borough's Facebook page. Mr. Day is also working on getting employees hats with the Borough logo on. Judy Russell asked if something could be put through Swiftreach to be aware of impersonators. Mr. Day stated it could be put through Swiftreach.

**ADJOURN**

Mike Gwozdecki adjourned the December 13, 2018 Authority meeting at 6:52 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk