

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
March 8, 2018**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the March 8, 2018 Borough Authority meeting to order at 6:30 p.m. The Authority stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Ed Kendall, Kathy Landis, Rachel Bear, Solicitor Mark Allshouse, Jim Williams

BOROUGH Council President Jim Collins and Chief/Borough Manager Tom Day

MEMBERS ABSENT GHD Representative Nancy Adams

RECOGNITION OF VISITORS No visitors

REVIEW OF REGULAR MEETING MINUTES-FEBRUARY 8, 2018

Judy Russell made a motion to approve the February 8, 2018 Borough Authority meeting minutes. The motion was seconded by Ed Kendall. Mr. Kendall had a question on Page 3, New Business, Borough Report. Mr. Kendall asked about the water leak at 303 Sandbank Road. They had a water break in their yard past the shut off but in the third line it states before the meter. Jim Collins indicated the shut off is at the road and the meter is in the house. Motion passed.

BILLS FOR APPROVAL-FEBRUARY 2018

Rachel Bear made a motion to approve payment of the water and sewer bills for February 2018. The motion was seconded by Judy Russell. Motion passed.

ENGINEER'S REPORT

In the absence of Nancy Adams, Mike Gwozdecki read the Engineer's Report as follows.

Tank Painting Project: GHD checked Worldwide's references and they were all favorable. They also have committed to using the paint that was specified and have confirmed they would complete the work in the time specified. GHD is currently working through the award

paperwork and has set up the preconstruction meeting on March 13th at 11:00 a.m. GHD has notified Doug DeClerck that he should bill the Authority directly for his services.

SOLICITOR'S REPORT

Mark Allshouse reported on Scott Merritts property. Another medical letter was received from MD @ Home concerning Ms. McDilda and her need for water. She needs to be hydrated and must be washed. The Authority can either accept the letter and leave the water on and file another lien on Merritts property or Mr. Allshouse could write the latest doctor a letter and explain to him his reasoning seems to be a reason that it would be applicable to all of us and he needs to provide further detail as to her diagnosis as to why Ms. McDilda needs special hydration and showering and bathing.

Mr. Day stated the original letter that he used was dated May 31, 2017. Two days after the doctor signed the letter they stopped using that doctor. There was a letter delivered to Mr. Lewellen stating that every 30 days he has to produce an updated doctor's excuse. An excuse was received on March 7, 2018 from MD @ Home.

Mark Allshouse indicated the Authority could put another lien on the property or send a letter to the doctor and tenant indicating it was not a reasonable excuse or do both.

Ed Kendall made a motion to have the Solicitor file a lien on any outstanding money and also send a letter to the doctor for clarification why the water should not be turned off. The motion was seconded by Judy Russell. Motion passed.

OLD BUSINESS

Mike Gwozdecki indicated he receive a call from a gentleman that lives at the end of Sandbank Road. His water pressure has seemed to diminish. Mr. Gwozdecki told him there was a leak and it could possibly be diminishing his pressure. Jim told him the leak was fixed and his wife thought the pressure had increased. They have a booster pump.

Mr. Gwozdecki asked Nancy what it would entail to increase the pressure on the line and she indicated the Authority should not do that because it would create more problems.

NEW BUSINESS

Treasurer's Report-Ed Kendall made a motion to approve the Treasure's Report for February 2018. The motion was seconded by Rachel Bear. Motion passed.

Borough Report-Tom Day stated there are 34 properties inside the Borough that have private on-lot septic systems. It is going to be an issue with the Borough as far as they need to start inspections for those private septic systems. There are some that have the sewer main running past them the property but they are not hooked to the main and Mr. Day was not sure why. One property is 6 E. Locust Street. Mr. Day did not know why they are not hooked into the system.

Mr. Day stated all of Cedar Street and 28 other properties on Mountain Street have private septic systems. Mr. Day asked if the Authority would look into running the sewer main to the end of Borough line in the future.

Mr. Gwozdecki stated he would email Nancy and ask her how to proceed and why the line was never extended.

Ed Kendall stated what would be gained by the inspections. To him it would be an intrusion on people to inspect the septic system and what warrants the Authority to do such and ask if there are problems arising that are showing there is a huge problem with this. Mr. Kendall would be in favor of extending the sewer line out Mountain Street if things would work out accordingly.

Mr. Day asked the Solicitor if there was any liability to the Borough of not requiring the on-lot inspections. Mr. Allshouse stated he believes DEP requires those inspections for private septic systems. Mr. Allshouse suggested the Authority talk to Nancy on the matter.

Draft Audit-Judy Russell made a motion to approve the proposed draft of the 2017 Water and Sewer Audit. The motion was seconded by Rachel Bear. Motion passed.

Jim Williams asked permission to purchase a new Analytical Precision Balance that is needed for the lab. The current one is over 20 years old and parts are obsolete. Mr. Gwozdecki asked if it come with a warranty. Mr. Williams stated it comes with a 2 year warranty. The cost would be \$2001.00 plus shipping & handling. The current balance is 30 years old.

Judy Russell made a motion to purchase a new Scales & Balances from Precision Instrument Services at a cost of \$2001.00 plus shipping and handling. The motion was seconded by Rachel Bear. Motion passed.

ADJOURN

Judy Russell made a motion to adjourn the March 8, 2018 Borough Authority meeting. The motion was seconded by Ed Kendall. Motion passed.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk