

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
April 12, 2018**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the April 12, 2018 Borough Authority meeting to order at 6:30 p.m. The Authority stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Ed Kendall, Kathy Landis, Rachel Bear, GHD Representative Nancy Adams, Solicitor Mark Allshouse

BOROUGH Borough Manager/Chief Tom Day and Jim Collins

MEMBERS ABSENT Jim Williams

BILL ADJUSTMENT REQUEST

James and Barbara Simon, 28 White Oak Drive submitted a bill adjustment request because of a leaking flapper in the toilet. It was repaired on April 5, 2018. The Authority reviewed the account screen.

Ed Kendall made a motion to adjust the water bill for 28 White Oak Drive to 27,000 gallons of usage for the 1 qtr. billing of 2018. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES –MARCH 8, 2018

Judy Russell made motion to approve the Authority meeting minutes for March 8, 2018 as submitted. The motion was seconded by Rachel Bear. Motion passed.

BILLS FOR APPROVAL-MARCH 2018

Judy Russell made a motion to approve payment of the water and sewer bills for March 2018. The motion was seconded by Rachel Bear. Motion passed.

ENGINEER'S REPORT

Nancy Adams stated they received Application for Payment #1 for the tank painting. The amount of the Application is \$18,857.50. GHD and Doug reviewed it and what they are

applying for is consistent with the work they have completed. Ms. Adams indicated she expects there would be only one more application for payment.

They finished the painting last Friday and installed the handrail. Final inspection is scheduled for next week. That is when Doug, Rachel, Jim, and Worldwide would be there to create a punch list and discuss any loose ends before the final payment.

Judy Russell made a motion to approve Application for Payment #1 to Worldwide Industries in the amount of \$18,857.50. The motion was seconded by Rachel Bear. Motion passed.

Nancy Adams brought up the matter of connecting some properties on Mountain Street to the sewer. Ms. Adams asked if there were any malfunctions with the properties now. Jim Collins stated we do not know because there are no inspections. Mr. Kendall stated there have been no complaints. Ms. Adams stated there is a sewage management ordinance and that sets forth the procedures to use to require the property owner to main their systems and pump out every 2-3 years. Tom Day informed Ms. Adams that was not in the ordinance. The ordinance is being re-written. Nancy presented a model ordinance.

Mr. Allshouse stated the first step would be to pass an ordinance and figure out how many failures to the on-lot systems and if there are problems with the systems that's when you look into extending the sewer line and making residents hook up.

Mr. Day indicated Mrs. Gumby said when they installed the line in the 60's that the road was too narrow at that time and that is why it ended where it did.

Ms. Adams stated it would not be an inexpensive extension. To connect those properties along Mountain and down Cedar would need a little pump station which would be a couple of hundreds of thousands dollars just for the pump station. It would be quite costly to the homeowner.

Ms. Adams presented a map of the on-lot septic systems.

SOLICITOR'S REPORT

Mark Allshouse reported he has filed a municipal lien against Scott Merritts in the amount of \$1076.46.

Mark Allshouse reported on March 12th he sent a letter to Earl W. Edwards, MD regarding Nancy McDilda advising him he needed further clarification on the expert opinion he provided. Mr. Allshouse received no response.

OLD BUSINESS None

NEW BUSINESS

Treasurer's Report-Ed Kendall made a motion to approve the March 2018 Treasurer's Report. The motion was seconded by Rachel Bear. Motion passed.

Water Connections-Judy Russell made a motion to approve the water connections applications for 212 Parkway Drive and 213 Parkway Drive submitted by Reese Builders. The motion was seconded by Rachel Bear. Motion passed.

Borough Report-Mike Gwozdecki indicated he was informed by Jim the Borough is upgrading the stormwater on Hill Street and was told that might involve some work relocating the water and or sewer lines. Mr. Day stated four of the main water lines have to be elbowed to meet the grade for stormwater drain going in. There was money left over from the bid that can be used. The contractor that got the bid is willing to do the work. It would not cost the Borough anything. Mike Gwozdecki asked if any inspection on the Authority's behalf by GHD for anything that is relocated. Jim Collins indicated it should be HRG since they are going to be there. Mike Gwozdecki requested a written report from HRG pertaining to the water and sewer lines. Mr. Day stated they will provide a daily report.

Nancy Adams asked to have HRG send GHD send the plans showing the water and sewer lines. Tom Day stated he has them on PDF and will send them to Nancy. Mr. Day will also send them to Mr. Gwozdecki.

Mike Gwozdecki stated he was at the sewer plant and asked Jim if anything needed to be upgraded that is creating problems for them. Jim indicated winches are causing some problems. They are the originals that were installed in 1981 when the plant was built. The winches are used to lower a piece of pipe to take the clear water and shift it to the upper tank. Do to their deterioration sometimes they slip or even fall.

Mr. Gwozdecki indicated Jim received a quote for \$3044.00 each and is requesting the Authority consider at least replacing one or both. The Authority agreed to purchase both. It would come out of the maintenance & repair line item. Mike Gwozdecki would ask Jim to get another quote as a comparison.

Judy Russell made a motion to allocate the funds up to \$6088.33 to purchase two stainless steel cranes. Then motion was seconded by Rachel Bear. Motion passed.

Ed Kendall asked the Authority's thoughts on finding another employee to replace Steven Toth. Mike Gwozdecki informed Mr. Kendall they have applicants and interviews would be held tomorrow starting at 8:30 a.m. The Borough put out the job description through Craigslist, the Sentinel and through Mt. Holly's Facebook page. Mr. Gwozdecki stated he would be setting in on the interviews.

ADJOURN

Rachel Bear made a motion to adjourn the April 12, 2018 Borough Authority meeting. The motion was seconded by Judy Russell. Motion passed.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk

