

**Mt. Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
June 14, 2018**

**CALL TO ORDER**

Authority Chairman Mike Gwozdecki called the June 14, 2018 Borough Authority meeting to order at 6:30 p.m. The members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Ed Kendall, Kathy Landis, Rachel Bear, GHD Representative Nancy Adams, Solicitor Mark Allshouse, and Jim Williams

**MEMBERS ABSENT** Judy Russell & Borough Manager/Chief Tom Day

**RECOGNITION OF VISITORS** No visitors

**REVIEW OF REGULAR MEETING MINUTES-MAY 10, 2018**

Ed Kendall made a motion to approve the Authority minutes of May 10, 2018. The motion was seconded by Rachel Bear. Motion passed.

**BILLS FOR APPROVAL**

Mr. Gwozdecki stated on the sewer bills the loan payment was made for \$94,000 and the Authority would like to increase that the difference up to \$110,000 as was discussed at the last meeting.

Ed Kendall made a motion to approve payment of the water and sewer bills. The motion was seconded by Kathy Landis. Motion passed.

**ENGINEER'S REPORT**

Nancy Adams reported on last month when Tom had talked about the unknown water line that was encountered behind the pharmacy. GHD did look at the mapping and the maps they have shows a water line on the east side of Wood Avenue. There are not two lines shown on the map. There was some discussion last month that Frank Slyder may have installed a line without going through any type of approval. GHD has no record of the line.

There is no specialized equipment that could be used to locate the line. The Authority could tap it to see if it is active.

Mike Gwozdecki questioned the web based mapping. Ms. Adams stated that is something GHD offers and you can get your systems map put on the web then anyone could access them. There is an initial cost upfront to have GHD put the Authority's mapping in a web based format.

Mr. Gwozdecki asked how they would gain access. Ms. Adams indicated you would have a password to log in and some can be password protected and some not protected. There would also be an annual service fee in order to host the web mapping on the internet. Mike Gwozdecki asked Nancy to get some numbers for budgeting for an initial investment and the annual service fee. Ms. Adams stated she believes the service fee is \$2000-\$2500. Todd Plank from GHD is the head of this department and she could have him attend the next meeting and present a demo of how it works.

Jim Williams stated the problem he and John have is not the access to the mapping it's the confidence in what they are seeing. Wood Avenue is a perfect example of that. The maps accuracy is in question.

The Authority would consider the matter.

**SOLICITOR'S REPORT** No report

## **OLD BUSINESS**

Mike Gwozdecki stated the last meeting the Authority discussed having an emergency contact number in case there was problem after hours. Mr. Gwozdecki indicated he would discuss the matter with Tom.

## **NEW BUSINESS**

**Treasure's Report**-Ed Kendall made a motion to approve the Treasure's Report. The motion was seconded by Rachel Bear. Motion passed.

**Water & Sewer Connection Application**-Rachel Bear made a motion to approve the water and sewer connection application for 418 N. Walnut Street from Forrest Hunter. The motion was seconded by Ed Kendall. Motion passed.

**Borough Report**-Jim Collins reported the water break at 320 N. Baltimore Avenue has been repaired. A portion of the concrete sidewalk will be repaired.

Jim Collins reported there is a manhole across from Gary Stamm's on W. Pine Street that is need of repair. It would be addressed when the Borough paves W. Pine Street. Every time a truck hits the manhole cover bounces. The whole top section of the manhole gives and then rebounds. Jim Williams stated he was out 6 months ago and the structure of the manhole is in very good condition. If there is still an issue the fact that maybe the lid was another make. Mr. Williams will re-visit the issue.

Jim Collins asked Pat what the CCR postcards. Pat replied it is the Consumer Confidence Report required by DEP.

Jim Williams reported John Vaughn is doing very well and is half way through is Sacramento course. He is scheduled to take his 1<sup>st</sup> exam on November 6<sup>th</sup>.

**ADJOURN**

Mike Gwozdecki adjourned the Mt. Holly Springs Borough Authority meeting at 7:03 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk