

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17241**

**Regular Meeting Minutes  
July 12, 2018**

**CALL TO ORDER**

Authority Chairman Mike Gwozdecki called the July 12, 2018 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Judy Russell, Ed Kendall, Kathy Landis, Rachel Bear, Solicitor Mark Allshouse, GHD Representative Nancy Adams, and Jim Williams

**RECOGNITION OF VISITORS**

David and Brenda Cleland were present at the meeting for a bill adjustment request but did not speak at this time.

**BILL ADJUSTMENT REQUEST**

John Millhouse owner of 11-15 W. Butler Street submitted a bill adjustment for the second quarter of 2018. Mr. Millhouse submitted an adjustment request for the 1<sup>st</sup> quarter also due to a leaking hot water heater that has been replaced. This request was because of leak in a supply line going into the 1<sup>st</sup> floor apartment. Mr. Millhouse fixed the leak and presented receipts for the repair. He also asked the first adjustment be cancelled and apply the adjustment to the current 2<sup>nd</sup> quarter bill.

Ed Kendall made a motion to revoke the 1<sup>st</sup> quarter adjustment. The motion was seconded by Judy Russell. Motion passed.

Ed Kendall made a motion to adjust the 2<sup>nd</sup> quarter bill to 65,000 gallons of usage contingent upon Mr. Millhouse paying the 1<sup>st</sup> quarter in full. The motion was seconded by Rachel Bear. Motion passed.

David and Brenda Cleland owners of 32 Center Street, Lots 15 & 17 submitted a bill adjustment because of leaking water pipes. They had the pipes replaced but Mr. Gwozdecki said there were no receipts for the repair. Mr. Gwozdecki asked Mr. Cleland if he had receipts. Mr. Cleland indicated the tenant took care of repairs. The repair was done by June 1. Judy Russell asked if the tenant could make a statement saying they repaired the leak and what day it was done. Mr. Cleland stated the tenant has been evicted.

Rachel Bear made a motion to adjust the 2<sup>nd</sup> quarter bill for 32 Center Street to 213,000 gallons of usage contingent upon Mr. Williams confirming the repair was adequate. The motion was seconded by Ed Kendall. Motion passed.

#### **REVIEW OF REGULAR MEETING MINUTES-JUNE 14, 2018**

Judy Russell made a motion to approve the minutes of June 14, 2018 as submitted. The motion was seconded by Rachel Bear. Motion passed.

#### **BILLS FOR APPROVAL JUNE 2018**

Ed Kendall asked what PRWA was and was for a registration class. Mr. Williams indicated it was for a class either for himself or John.

Judy Russell made a motion to approve the bills as submitted. The motion was seconded by Ed Kendall. Motion passed.

**ENGINEER'S REPORT** No report

**SOLICITOR'S REPORT** No report

#### **OLD BUSINESS**

Mr. Kendall asked about the Brownawell bankruptcy. Mark Allshouse stated Mr. Brownawell makes payment to the bankruptcy trustee for his bills then the trustee proportions out that payment to all his bills. That is why the amount is so small but he is allowed to stay in bankruptcy until he pays out his debt.

Mr. Gwozdecki asked if the answering machines were updated for emergencies. Mr. Day indicated no.

#### **NEW BUSINESS**

**Treasure's Report**-Ed Kendall made a motion to approve the Treasure's Report for June 2018. The motion was seconded by Rachel Bear. Motion passed.

**Borough Report**-Tom Day reported the Hill Street project will begin next week. The first thing they would do is cut the water lines. There are 6 cuts total in the 12" main. A boil water notice will have to be issued as soon as they make the cuts. Rachel Bear asked how long the advisory would go on. Mr. Day stated it may continue into the week or even the following week. They are a month and a half behind schedule starting the project.

#### **ADJOURN**

Mike Gwozdecki adjourned the July 12, 2018 Borough Authority meeting.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk