

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mount Holly Springs, PA 17065**

**Regular Meeting Minutes  
August 9, 2018**

**CALL TO ORDER**

Authority Chairman Mike Gwozdecki called the August 9, 2018 Borough Authority meeting to order at 6:30 p.m. Members and guest stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Judy Russell, Ed Kendall, Kathy Landis, Rachel Bear, GHD Representative Nancy Adams, and Jim Williams

**BOROUGH** Chief/Borough Manager Tom Day and James Collins II

**MEMBERS ABSENT** Solicitor Mark Allshouse

**RECOGNITION OF VISITORS**

Troy Russell addressed the Authority concerning safety equipment for the sewer plant. Mr. Russell was asked by Jim to take John Vaughn over some of the safety equipment at the sewer plant. Mr. Russell stated after evaluating some of the equipment a lot of it was outdated and untested for years. Mr. Russell would work with Mr. Williams and get some costs and give him some options of what he could do.

Mr. Russell stated he teaches for the State and he is a certified instructor for compliance.

Mr. Russell indicated one option would be to purchase a new metering device at a cost of approximately \$2000. He was trying to streamline the equipment at the plant to what the local fire department has.

Mr. Russell stated there is a confined space at the sewer plant where the grinder is. There is however, mechanical ventilation but there is a possibility of failure they then could rely on the meter device.

Mr. Russell stated as far as SCBA equipment there is a composite cylinder and has a lifespan of 15 years and have to be hydro tested every 5 years. The breathing apparatus has to be flow tested every 2 years and there is no expiration date. The Authority could just buy new cylinders and have everything tested up to date and up to the standards. The breathing apparatus is about \$2739.00 would be the cheapest variation.

Mike Gwozdecki asked how many confined spaces the Authority have that should be metered prior to entering. Mr. Russell stated one at the sewer plant and any manhole within the Borough.

Mike Gwozdecki asked Mr. Russell how many meters the fire department has and would they be willing to rent meters if the need arises. Mr. Russell replied it all depends on the availability of the meters such as out of service or on a call.

Mike Gwozdecki questioned the number of breathing apparatus needed. Mr. Russell stated according to OSHA they require equal number of people outside. If there are 3 people inside a manhole there needs to be 3 outside.

Mike Gwozdecki asked if the Authority has a tripod and a harness wench. Mr. Russell replied according to OSHA the Authority would not need those things but the plant does have a tripod. A class 3 harness would be approximately \$800-\$1000.

Mr. Russell stated he can train the employees at the sewer plant to use the devices.

Judy Russell made a motion to expend up to \$10,000 for new meter device, breathing apparatus and harness for the sewer plant. The motion was seconded by Kathy Landis. Motion passed.

### **BILL ADJUSTMENT REQUEST**

Carol Kuhn, 412 Chestnut Street, Mt. Holly Springs submitted a bill adjustment request do to a leaking toilet. The commode ballcock and flapper seal has been replaced. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the bill for the 2<sup>nd</sup> quarter of 2018 to 7,000 gallons of usage. The motion was seconded by Rachel Bear. Motion passed.

### **REVIEW OF REGULAR MEETING MINUTES JULY 12, 2018**

Mike Gwozdecki indicated on Page 2, Borough Report, should read "There **are** 6 cuts total in the 12" main. A boil water notice **will** have to be issued as soon as they make the cuts."

Ed Kendall made a motion to approve the minutes of July 12, 2018 with the above corrections. The motion was seconded by Judy Russell. Motion passed.

### **BILLS FOR APPROVAL-JULY 2018**

Judy Russell made a motion to approve payment of the water and sewer bills for July 2018. The motion was seconded by Rachel Bear. Motion passed.

**ENGINEER REPORT** No report

**SOLICITOR'S REPORT** No report

**OLD BUSINESS** No report

### **NEW BUSINESS**

**Treasure's Report**-Ed Kendall made a motion to approve the Treasure's Report for July 2018. The motion was seconded by Rachel Bear. Motion passed.

**Water Connection Applications**-Judy Russell made a motion to approve the Water Connection Applications submitted by Fred Tiday Builders for 7 & 8 Group Court and Kevin Reese for 215 & 216 Parkway Drive. The motion was seconded by Kathy Landis. Motion passed.

**Borough Report**-Tom Day reported the water cuts on Hill Street are completed with the exception of the Route 34 and Hill Street. They are going to wait until they bring the storm drain up to Hill Street. While they were dealing with Hill Street and Holly Street Jim and John were trying to shut the water system down and snapped off water shut off valves on Hill Street. Mr. Day checked with HRG to see if this would be covered under the grant if he could get a price from Shiloh to do the repair work. They felt it would be covered under the grant as an add-on contract. The manager for the project stated Mr. Day would have the price for submittal to HRG.

Mr. Day reported two good water samples would be needed to lift the boil water advisory.

Mr. Day reported he was contacted by Jim indicating he was losing water at the tanks and couldn't maintain pressure at the Hill Street tanks. They searched for a day and a half for the leak. They contacted Greg of Fluid Pinpointing Services and he found the leak within the hour. It was the 6" main that crosses Mountain Creek just below the Holly Inn. A boulder in the creek must have shifted and punched a hole in it. There was about 600,000 gallons of chlorinated water inside Mountain Creek. DEP came out and walked the length of Mountain Creek looking for dead aquatic life and was content that do to the creek level that no fine would be given for contaminates. The decision was made that the pipe would not be replaced across the creek and Mr. Rickert could hook off of East Pine Street for his water service. Mr. Day stated the pipe was cut and capped and is now a dead line. DEP wants the pipe filled with sand or removed out of the creek. Mr. Rickert indicated he could remove it from the creek but cannot do it for some weeks to come.

Mr. Day informed the Authority of another issue. Mr. Rickert is pulling from his well to supply his plant with water. He was using around 12,000 gallons on average for usage for his restrooms. Somehow Mr. Rickert can switch a valve and pull all of his water usage to his wells and still run the water down the sewer system. Mr. Rickert indicated it would be 4-5 weeks before he submits plans to hook up on East Pine Street. Mr. Day felt he should be assessed at least an average of what he has been using for sewage since it is not going through a meter.

Mr. Day reported he authorized during the repair, PennDot requested the Borough have flaggers for traffic control. Both Mount Holly and Carlisle Fire Police did the flagging for approximately 6-7 hours. Mr. Day did authorize the purchase of pizza and drinks for the flaggers and turned the bill into Pat which was \$50.

Nancy Adams asked Mr. Day if Mr. Rickert knows he needs to submit plans for the connection. Mr. Day replied yes. Ms. Adams asked if there are other customers hooked to the sewer but not water. Mr. Day replied yes, in Liberty Woods. There are meters attached to their wells. Ms. Adams stated when Mr. Rickert submits plans he can be required to install a meter. An inspection was done, before the current owner to determine if the Authority would need to issue them a permit.

Jim Williams reported there is old equipment by the raw pumps. Mr. Williams indicated a man would be showing up next week to look at all the equipment to make sure it is usable. There are two manholes leaving Mr. Ricketts property and there is little or no flow. Ms. Adams also recommended doing a site inspection. The Authority has every right to go onto his property especially with industrial users when the property changes hands. Mike Gwozdecki asked what the cost of a site was. Ms. Adams replied approximately \$500-\$1000. Ed Kendall asked if the costs could be passed to Mr. Rickert. Ms. Adams stated the way the ordinance is set up the costs can be passed along to him. Ms. Adams will work with Jim on the matter.

Mike Gwozdecki reported Mr. Rickert would have to use a larger line because his fire protection system is not in service. He needs to run an 8" line to get into the existing loop. When the Authority gets the drawings it should be a minimum of an 8" line coming into the property.

Mr. Day reported when the 6" line was shut down it coincidentally happen to fall on the same day that the shut off at 34 and Hill Street was supposed to take place. When the water was shut off it also shut off ladies water for 3 days. Jim had 3 cases of water taken to her. It also shuts the hydrant off.

Mr. Day brought up the issue of the water pressure on McLand Rd. Michael and Karin Bell who live of McLand contacted Mr. Day complaining their appliances are being destroyed by amount of pressure coming into their house. It was blowing the lines off their toilets and the water filters on their refrigerators are being blown off and their hot water heater was split. McClure's measured the pressure at 100 PSI. The Bell's paid to have a reducer put on their house to bring it back down. Most appliances are set at 60 PSI and McClure's would not warrant any of their appliances they installed because of the PSI. Mr. Day informed Mrs. Bell of the situation on Hill Street with shutting valves and boosting the pressure. Ms. Adams indicated customers with pressure issue should install a pressure reducer. Ms. Adams also stated that it could be put in the CCR report for next year.

Mike Gwozdecki asked to have an executive session after adjournment with no action to be taken.

## **ADJOURN**

Mike Gwozdecki adjourned the August 9, 2018 meeting at 7:45 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk

