

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
November 14, 2019**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the November 14, 2019 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Ed Kendall, Marlin Stoner, Brian Robertson, GHD Engineer Joel Kostelac, Solicitor Mark Allshouse, and Jim Williams

BOROUGH Chief/Manager Tom Day

RECOGNITION OF VISITORS No visitors

REVIEW OF REGULAR MEETING MINUTES-OCTOBER 10, 2019

Judy Russell made a motion to approve the regular meeting minutes of October 10, 2019. The motion was seconded by Brian Robertson. Motion passed.

BILLS FOR APPROVAL-OCTOBER 2019

Mike Gwozdecki stated on the sewer bills, when the power outage happened, two of the VFD's were damaged during the flooding. The bill was paid in the amount of \$5657.60 and Mr. Gwozdecki suggested submitting that to the insurance company.

Brian Robertson made a motion to submit the Geiger Pump and Equipment bill, dated 10/25/19, paid by check #11967 to the insurance company for possible reimbursement. The motion was seconded by Judy Russell. Motion passed.

Judy Russell made a motion to approve payment of the water and sewer bills as submitted. The motion was seconded by Brian Robertson. Motion passed.

ENGINEER'S REPORT

Joel Kostelac reported on the hydraulic overload and the CAP (Corrective Action Plan). Nancy and her team submitted a CAP to DEP and was approved by DEP. The next step is to commence the preparation of the permitting documents to DEP.

Mr. Kostelac presented to the Authority a handout outlining the scope of services and compensation not to exceed \$20,000.

Mr. Day if they found out why South Middleton flow was exceeding their limit. Mr. Kostelac replied it was presumably an infiltration problem on their end.

Mr. Day asked if South Middleton approved the expansion, does that mean it lifts the building permits. Mr. Kostelac replied no, they would not let you out of that until the plan is approved by DEP. When they issue the approval of the corrective action plan, they will issue a limited number of connections per year. Mr. Kostelac thought it was 20 connections per year.

Judy Russell made a motion to approve to GHD to go forward with the corrective action plan not to exceed \$20,000. The motion was seconded by Brian Robertson. Motion passed.

Joel Kostelac stated because the CAP deals with flow the Authority has a responsibility on the permit to only discharge a certain number of pounds of total nitrogen and total phosphorus every year. It is established on annual average flow of the facility as it exists now.

Mr. Kostelac stated there are some things to do when you know the weather coming and try to catch up.

Mr. Kostelac presented an agreement with Curwensville Municipal Authority and have offered their 515 credits for \$4.50 for each nitrogen credit.

Brian Robertson made a motion to purchase 515 nutrient reduction credits at \$4.50 each credit from the Curwensville Municipal Authority. The motion was seconded by Judy Russell. Motion passed.

SOLICITOR'S REPORT

Brian Robertson made a motion to adopt Resolution 2019-01, Significant reduction in water usage. The motion was seconded by Judy Russell. Motion passed.

Mark Allshouse reported on the purchase of 50 Maple Street. The title search has been completed and there are no issue. When the agreement was signed, there was no specific date decided for closing and documents have been completed.

Mr. Allshouse stated the Authority would have to decide who is authorized to execute the real estate documents at closing on the Authority's behalf. The Authority agreed to have Chairman Mike Gwozdecki execute the documents.

Judy Russell made a motion to have Mike Gwozdecki to be the Authority's representative on the purchase of the Gene Shetter property and give authority to execute all documents. The motion was seconded by Brian Robertson. Motion passed.

Judy Russell made a motion to authorize the expenditure of the additional closing costs not to exceed \$8000.00. The motion was seconded by Brian Robertson. Motion passed.

OLD BUSINESS None

NEW BUSINESS **Treasurer's Report**-Brian Robertson made a motion to approve the Treasurer's Report for October 2019 as submitted. The motion was seconded by Ed Kendall. Motion passed.

Proposed 2020 Water & Sewer Budget

Judy Russell made a motion to adopt the 2020 Water and Sewer Budgets at the proposed rates of \$14.40 per thousand for sewer and \$3.30 per thousand for water. The motion was seconded by Brian Robertson. Ed Kendall stated he should have had a breakdown of the supervision/billing for the increase and what that is entailing. Looking over the account the water has gone up \$3000-\$3500 a month. Mr. Kendall had heard the taxes were going up and now the water and sewer it would put a hardship on citizens. Mr. Kendall stated with all the money in reserves, does the Authority really want to increase the rates. Mr. Gwozdecki stated because the reserves are built up it gives the opportunity to spend \$240,000 to purchase a piece of property for future water system expansion. Mr. Kendall was concerned about citizens on a fixed income such as his mother. Mr. Gwozdecki suggested Mr. Kendall looking into other resources for his mother. Mr. Kendall also disagreed with the tax increase. Motion passed by majority vote with a no vote from Ed Kendall.

Water Connection Application

Brian Robertson made a motion to approve the water connection application from Kevin Reese Builders for 239 Parkway Drive. The motion was seconded by Judy Russell. Motion passed.

Borough Report

Mr. Day reported there are 38 property's within the Borough that is not hooked up to the sewer system and have on-lot septic systems. The Borough has never mandated the system be inspected every few years. It is in an ordinance and the Borough is now going to start enforcing it. The letters will be sent out and they would be given a year to have the system pumped and inspected then they would be put on a three year rotation.

Mr. Day reported the health insurance for employees would be going up 13% based on the plan the Borough has. The Administrative Committee met and would be proposing to Council that each employee contribute an additional 5% for health care coverage.

Mike Gwozdecki indicated last month there was discussion on changing December meeting from the 12th to the 11th.

Brian Robertson made a motion move the December 12th Authority meeting to Wednesday, December 11th at 6:30 p.m. The motion was seconded by Judy Russell. Motion passed.

Ed Kendall asked Mr. Kostelac if it would be feasible to tap into Ahlstrom's well instead of putting in a new tank and pumping station on Maple Street. Mr. Kostelac replied the Authority would have to purchase the resource and be the owner of it. DEP would not let you buy water off of a private entity.

ADJOURN

Mike Gwozdecki adjourned the November 14, 2019 Authority meeting.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk