

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
March 14, 2019**

CALL TO ORDER

Mike Gwozdecki called the March 14, 2019 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Ed Kendall, Marlin Stoner, Brian Robertson, GHD Representative Nancy Adams, Solicitor Mark Allshouse, Jim Williams and Borough Manager Tom Day

OATH OF OFFICE FOR BRIAN ROBERTSON

Mark Allshouse administered the Oath of Office to new Authority member Brian Robertson. The Authority welcomed him.

NOMINATION AND APPOINT VICE CHAIRMAN

Mike Gwozdecki stated according to the Municipal Act you need to have three residents and two non-residents on the Board as long as they are tax payers and own property in the Borough of Mt. Holly. Judy, Brian and Marlin are the three residents and Mike and Ed are non-residents that's owns property in the Borough.

Mike Gwozdecki indicated in order to keep Ed on the Board, Rachel Bear resigned as a non-resident. When Mr. Kendall moved out of the Borough, there was a majority of non-residents. Council appointed Brian Robertson to the Authority. Rachel was appointed last meeting to be Vice Chairman and now another Vice Chairman would need to be appointed.

Judy Russell nominated Ed Kendall as Vice Chairman. There were no other nominees. Mike Gwozdecki made a motion to appoint Ed Kendall as Vice Chairman. The motion was seconded by Brian Robertson. Motion passed.

RECOGNITION OF VISITORS No visitors

REVIEW OF REGULAR MEETING MINUTES-FEBRUARY 12, 2019

Judy Russell made a motion to approve the Authority minutes of February 12, 2019 as submitted. The motion was seconded by Ed Kendall. Motion passed.

BILLS FOR APPROVAL-FEBRUARY 2019

Judy Russell made a motion to approve payment of the water and sewer bills for February 2019. The motion was seconded by Marlin Stoner. Motion passed.

ENGINEER'S REPORT

Nancy Adams reported the Chapter 94 to DEP has been completed and would be submitted to DEP tomorrow. The report is due by March 31st.

Nancy Adams reported 2 years ago, all the water tanks were inspected. The assessment was they all should be cleaned and re-painted. Last year at this time the tank at Pine Road Heights was painted.

Nancy Adams stated the report from Doug DeClerk indicated the Hill Street tanks estimate was \$50,000-\$75,000 per tank. The low bid for Pine Road Heights tank was \$39,700.00. If the work would happen in the fall, the bid documents would need put together as soon as possible.

Mike Gwozdecki made a motion to authorize GHD to put together bid specs for the Hill Street Tank painting. The motion was seconded by Judy Russell. Motion passed.

SOLICITOR'S REPORT

Mark Allshouse reported another lien was placed on Mr. Nickel's property.

OLD BUSINESS

Ed Kendall made a motion to approve a lien in the amount of \$375.10 be placed on the property of Merl Tate. The motion was seconded by Judy Russell. Motion passed.

Jim Williams reported 75 radio read meters have been installed since 2/19/19. Mr. Day stated if need be, they would install meters after hours for those residents that are not available through the day. It takes approximately 20 minutes to install a new meter.

NEW BUSINESS

Water Connections

Judy Russell made a motion to approve the water connection application of Fred Tiday Builders for 14, 15 & 16 Group Court. The motion was seconded Marlin Stoner. Motion passed.

Treasurer's Report

Ed Kendall made a motion to approve the Treasurer's Report for February 2019 as submitted. The motion was seconded by Brian Robertson. Motion passed.

Borough Report

Mr. Day asked Nancy if she has heard anything from Terry Rickert on his water connection plans. Nancy indicated Heather is going to be calling him next week to set up the inspection. Mr. Day stated the plate is still across the creek that has to be accessed from his side in order to remove it. Mr. Day also had concerns of what DEP would say since it is still there. Mr. Rickert said he would take care of it but doesn't want to do anything with it until his plans are approved.

Mr. Gwozdecki stated he would email Mr. Rickert tomorrow on the matter.

ADJOURN

Mike Gwozdecki adjourned the March 14, 2019 at 6:58 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk