

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
April 9, 2019**

**CALL TO ORDER**

Chairman Mike Gwozdecki called the April 9, 2019 Authority meeting to order at 6:30 p.m. The Authority members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Judy Russell, Ed Kendall, Marlin Stoner, Brian Robertson, Solicitor Mark Allshouse and Jim Williams

**BOROUGH** Chief/Borough Manager Tom Day

**MEMBERS ABSENT** GHD Representative Nancy Adams

**RECOGNITION OF VISITORS** No Visitors

**REVIEW OF REGULAR MEETING MINUTES-MARCH 14, 2019**

Judy Russell made a motion to approve the Authority minutes of March 14, 2019. The motion was seconded by Brian Robertson. Motion passed.

**BILLS FOR APPROVAL**

Brian Robertson made a motion to approve payment of the water and sewer bills for March 2019. The motion was seconded by Judy Russell. Motion passed.

**ENGINEER'S REPORT**

In the absence of Nancy Adams, Mr. Gwozdecki presented her written report as follows: Hill Street Tanks Reconditioning and Painting-Mt. Holly elected to power wash the tanks and reassess the condition. Doug DeClerk will perform the assessment in conjunction with the 1-year warranty inspection of Pine Road Heights tank. The contractor is responsible for coordinating the inspection.

## MHS Specialty Paper Inspection

Heather Myers and Jim Williams met with Tim Lybrand, plant manager and Terry Rickert. Mr. Rickert shared with them his NPDES renewal application as well as his Tier II submittal which shows bulk chemical storage. Mr. Rickert also took the industrial waste survey and said he would complete it in about 1 week. Mr. Rickert then took Heather and Jim on a tour of the areas which discharge to the public sewer. As far as the production areas, Mr. Rickert said they could come back when they are running paper to see the production areas and the water discharges to their on-site system. They run 3 weeks and then shut down for 1 week for maintenance. Heather and Jim will be returning April 18<sup>th</sup> to do a walk-through of the production areas.

Heather and Jim also discussed the water line replacement. They have not removed the line from the stream yet. There are restrictions from PA Fish and Boat as to when they can work in the stream. They are permitted to work there starting June 15<sup>th</sup> and plan to remove the water line then. In the next few weeks they will be ready to submit plans for the new water line. In order to avoid a lengthy review letter and have a clear understanding on both sides as to the requirements of the new line, Mr. Rickert suggested meeting in person to discuss and review the plans.

After the follow-up inspection scheduled for April 18, 2019, a formal inspection report would be prepared that both Jim and Mr. Rickert would review and sign off on.

Mr. Rickert would like to schedule a meeting to review the final plan before they are submitted to the Authority.

## SOLICITOR'S REPORT

Mr. Allshouse reported he placed a municipal lien on 118 Yates Street March 18<sup>th</sup>.

## NEW BUSINESS

**Water Connection Application-**Judy Russell made a motion to approve the water connection application submitted by Reese Builders for 219 Parkway Drive. The motion was seconded by Brian Robertson. Motion passed.

**Treasure's Report-**Ed Kendall made a motion to approve the Treasurer's Report for March 2019 as submitted. Marlin Stoner seconded the motion. Motion passed.

**Borough Report-** Mr. Day reported on the property at 107 Yates Street. They owe approximately \$7000. Mr. Nickel has disappeared and cannot be found and there are about 20 warrants on Mr. Nickel. No one knows where he is. Mr. Day indicated there were 3 people squatting in the house. Last quarter they used 100,000 gallons of water. The house is up for Sheriff Sale on June 5<sup>th</sup> and the amount of the judgement is for \$78,451.32.

Mr. Day stated last week a women went there from Anderson Window and knocked on the door. One of the squatters opened the door and she got a whiffed of something and made her sick and she was treated at the hospital. Mr. Day stated they obtained a search warrant for the house and all 3 people were arrested and drugs and paraphernalia were taken out of the house.

Mr. Day indicated the power has been cut to the house and Troy has condemned the house because of the condition. Mr. Day thought the current balance of the sewer and trash should have a lien placed on it.

Judy Russell made a motion to file a lien on the first quarter bill for sewer and trash for 107 Yates Street. The motion was seconded by Brian Robertson. Motion passed. Pat will send Mr. Allshouse the current amount.

Tom Day gave a power point presentation on the Hill Street Water tank cleaning. Mr. Day showed pictures of the before and after cleaning. They also cut down all the overgrown trees over the fence. They also installed drain lines around the back of the tanks and placed stones around the area of the tanks. Mr. Williams thanked Tom, the maintenance department and prisoners for all their hard work. The work should be finished this week.

Mr. Day reported with the lift rental, track hoe rental, fabric and stone the cost should be under \$10,000. The Authority stated the items would be taken out of the maintenance & repair line item.

Mr. Day stated it was cheaper to rent the track hoe for a month so they will be moving to the back of the sewer plant where the drains have collapsed. The track hoe is small enough to fit between the building and the fence to dig down to the sewer line leading out of the building. The lines are approximately 22-25 feet down. The cost to rent the track hoe for the entire month is \$1900. Judy suggested splitting the track hoe cost between water and sewer.

Ed Kendall asked Mr. Williams the progress of the water meter installation and the fire hydrant. Jim Williams stated the water meter installation is ongoing. They are working on the meters that will not read and need repaired. Mr. Williams also stated 12 hydrants need completed to finish the project

## **ADJOURN**

Mike Gwozdecki adjourned the April 9, 2019 Authority meeting at 7:03 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk

