

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
May 9, 2019**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the May 9, 2019 Authority meeting to order at 6:30 p.m. The Authority stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Ed Kendall, Marlin Stoner, GHD Representative Nancy Adams, Solicitor Mark Allshouse and Jim Williams

MEMBERS ABSENT Brian Robertson

BOROUGH Borough Manager/Chief Tom Day and Council President Jim Collins

BILL ADJUSTMENT REQUEST

Tristan Cyree, 105 Hill Street, Mt. Holly Springs submitted a bill adjustment request do to frozen pipes after the cold snap in January. At least 8 pipes were cracked and some faucets also need replaced. Mr. Cyree submitted receipts of the repairs. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the bill for 105 Hill Street to 11,000 gallons of usage. The motion was seconded by Marlin Stoner. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-APRIL 9, 2019

Judy Russell made a motion to approve the Authority meeting minutes of April 9, 2019 as submitted. The motion was seconded by Marlin Stoner. Motion passed.

BILLS FOR APPROVAL-APRIL 2019

Judy Russell made a motion to approve payment of the water and sewer bills. The motion was seconded by Ed Kendall. Motion passed.

ENGINEER'S REPORT

Water Tank Inspection-Nancy Adams report Doug DeClerk came to do the one year follow-up inspection on the Pine Road Heights tank which was part of the specification. Nancy Adams

stated everything went well. Mr. DeClerk would be preparing a report and then that would end the warranty period for the tank.

Nancy Adams reported Mr. DeClerk also went to the Hill Street Tanks since they have been power washed. Mr. DeClerk stated everything looks great and he did extend the need to have the tanks repainted 7-10 years.

Mt. Holly Springs Specialty Paper Inspection-Nancy Adams reported before the last meeting there was an initial inspection that Heather and Jim went to but they were not under production at that time. Heather and Jim went out again in April while they were under production and Heather said the inspection went really well. They got a full tour of their treatment plant and the operator showed them around. Heather has the report almost done and the inspection report will go along with report. Terry and GHD would sign off on the report. Heather has provided Nancy's contact information to Mr. Rickert pertaining to the prints and he plans to submit his plans soon and once that happens, Mr. Rickert would like to have a meeting to review the plans.

Mike Gwozdecki stated the pipe is still in Mt. Creek. Mr. Day stated DEP indicated months ago that they want the pipe removed since it was inactive. Nancy Adams stated Terry had been in touch with the Fish and Boat Commission about having the pipe removed and Fish & Boat indicated there are restrictions on when the work can be done. It can't be done until June 15th. Mr. Gwozdecki suggested having Pat call around June 15th to see if he had a date of when he would be removing the pipe. Mr. Day stated he would contact Mr. Rickert on the matter.

SMTMA Budget Reconciliation-Nancy Adams reported GHD completed the reconciliation for South Middleton Township Municipal Authority. For 2018 operation the calculation was \$39,500 over. That would get incorporated into this year payments. The 2019 bill to them is \$85,435 not including the credit.

SOLICITOR'S REPORT No report

OLD BUSINESS None

NEW BUSINESS

Water Connections

Ed Kendall made a motion to approve the water connection from Reese Builders for 218 Parkway Drive, 225 Parkway Drive, 243 Parkway Drive and 245 Parkway Drive with fees being paid. The motion was seconded by Judy Russell. Motion passed.

Treasure's Report

Ed Kendall made a motion to approve the Treasure's Report for April 2019 as submitted. The motion was seconded by Marlin Stoner. Motion passed.

Borough Report

Tom Day reported the sewer line break at the plant has been fixed by PSI.

Tom Day indicated he met with Jim Williams and they had discussed installing a 2 or 3 bay garage at the northwest corner of the plant for storage in the future. Mr. Day stated there would be certain criteria because of being in the floodway. Nancy Adams also stated there would likely be permitting required through the State because of being in the floodway. Mr. Day stated the 1st step would be to see FEMA'S new flood plan. Mr. Gwozdecki indicated the Authority could start an analysis of the costs.

Mr. Day indicated the cylinder on the backhoe will need rebuilt and asked if the Authority would pay half the cost of the rebuild which would be approximately \$1200. The Authority agreed.

Ed Kendall made a motion to pay half the cost of the rebuild of the cylinder for the backhoe. The motion was seconded by Judy Russell. Motion passed.

Judy Russell stated the Authority asked to have a copy of the Municipal Authorities Act book. The cost of each book was \$30. Judy Russell thought that if a member leaves or resigns from the Authority to return the Municipal Authorities Act book to Pat.

Judy Russell made a motion to have members leaving or resigning from the Authority Board to return their copy of the Municipal Authorities Act to Pat. The motion was seconded by Ed Kendall. Motion passed.

ADJOURN

Authority Chairman Mike Gwozdecki adjourned the May 9, 2019 Authority meeting at 7:04 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk