

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
January 9, 2020**

CALL TO ORDER

Mike Gwozdecki called the January 9, 2020 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Marlin Stoner present at 6:35 p.m., Deb Halpin-Brophy, GHD Representative Nancy Adams, Solicitor Mark Allshouse and WWTP Supervisor Jim Williams

MEMBERS ABSENT Brian Robertson

Mayor Shildt administered the Oath of Office to new member Deb Halpin-Brophy. The Authority welcomed Mrs. Brophy.

NOMINATION OF AUTHORITY OFFICERS

Judy Russell made a motion to nominate Mike Gwozdecki as Authority Chairman, Brian Robertson as Vice Chairman for 2020. The motion was seconded by Deb Brophy. Motion passed.

Mike Gwozdecki made a motion to nominate Judy Russell as Authority Secretary/Treasurer for 2020. The motion was seconded by Deb Brophy. Motion passed.

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUEST

Mary Slyder, 429 Chestnut Street submitted a letter asking for an adjustment on her water and sewer bill. The letter states she had a leak in her pool liner throughout this past summer. She had to add many gallons of water every other day to keep the pump running and skimmer working. Ms. Slyder also states it took Keystone Pools forever to find and repair the leak. The water she added did not go into the sewer.

Mr. Gwozdecki stated the total usage for 2018 was 43,000 gallons and the total usage for 2019 was 49,000 gallons. There is only 6,000 gallons different. The Authority has never given any sort of adjustment for swimming pools. Mr. Gwozdecki recommended to deny the adjustment request.

Mike Gwozdecki made a motion to deny the adjustment request of Mary Slyder for 429 Chestnut Street. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-DECEMBER 11, 2019

Judy Russell made a motion to approve the Borough Authority meeting minutes of December 11, 2019 as submitted. The motion was seconded by Mike Gwozdecki. Motion passed.

BILLS FOR APPROVAL-DECEMBER 2019

Judy Russell made a motion to approve the December 2019 water and sewer bills. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Nancy Adams provided a handout of preliminary costs for a new proposed well at 50 Maple Street. This is a follow up from last month's meeting to extend the water system to serve Liberty Woods development.

The first thing that would need to happen is a Hydrogeological Study (paper only) of the site would have to be performed. This would be a desktop study including recommendation on if the site is worth pursuing a new source. The second part of the study would be putting together an actual drilling plan in order to test the site. That would have to be approved by DEP before the drilling could actually happen. Those two things could take up to six months. That would run in the area of \$100,000 and the total time could be a year.

Mike Gwozdecki indicated the Authority budgeted \$10,000 for Capital Improvements for 2020 and the process could get started.

Nancy Adams stated she can help coordinate with the hydrogeologist since GHD has relationships with a couple of them.

Judy Russell made a motion to proceed with the Hydrogeologist Study (paper only) not to exceed \$5000. The motion was seconded by Deb Brophy. Motion passed.

Nancy Adams reported the permitting for the re-rate at the sewer plant is underway and they have a complete draft. It should be submitted in about two weeks.

SOLICITOR'S REPORT

Mike Gwozdecki asked Mr. Allshouse if a resolution was needed for the water and sewer rate changes. Mr. Allshouse indicated the Authority voted at a public meeting and no resolution would be needed. A resolution may be done so it is contained outside of the meeting minutes. Mr. Allshouse asked Pat to draft an old one and he would review it.

OLD BUSINESS

Mike Gwozdecki reported last month there was some discussion about getting quotes to upgrade some doors at the sewer plant. Mr. Gwozdecki presented some pictures of the doors at the plant. There are 6 doors at the plant that need replaced. Mr. Williams got three quotes from three companies. Quotes came from Baker Door, Hershocks Door and Lobar & Associates. Baker Door was the lowest quote. A double door costs about \$3000 and a single door is \$2000 to replace. Mr. Williams recommends replacing 3 doors this year and then consider replacing the other 3 doors next year. The only thing different on the Baker Door quote than Hershocks was they qualified the cylinder that was being used for the door closure.

Judy Russell made a motion to allocate \$8000 for the replacement of 3 doors at the sewer plant to be paid out of line capital improvements on the sewer budget. The motion was seconded by Marlin Stoner. Motion passed.

NEW BUSINESS

Treasurer's Report-Deb Brophy made a motion to approve the Treasurer's Report for December 2019 as presented. The motion was seconded by Marlin Stoner. Motion passed.

Borough Report-Tom Day reported they flushed the sewer system and Mr. Williams showed him the video of Center Street. There is bird nests and tree roots in the sewer main coming from the lateral of 20 Center Street which has been vacant for a long time. Mr. Day indicated if they don't take care of their lateral, then we are going to dig alongside the main and cut and cap their lateral to protect our system. Their lateral will be cut and capped. A letter has been sent to the home owner stating they must replace their lateral and if she doesn't it would be capped.

Mr. Williams stated USG can actually do it without digging up the street. USG is working on a quote for the work.

Tom Day reported when the Authority did the budget for 2020 \$4000 was included for a 5 foot brush hog for 50 Maple Street. Mr. Day called Forrester's and they had a nice brush hog that was stainless steel and all but brand new. The Authority paid \$750 for it and has been picked up.

Tom Day stated since the Authority owns 50 Maple Street, there are nine acres that is on the north side of Locust Street and Mr. Day asked the Authority if they would like to have him put out some type of bid for foresting the nine acres. Mr. Day would have a forestry manager come and he would decide what trees would go.

Judy Russell made a motion to have Tom Day to contact the Forestry Department to select trees to be cut from 50 Maple Street. The motion was seconded by Deb Brophy. Motion passed.

Tom Day stated there are some maintenance things at 50 Maple Street that need taken care of. Mr. Day asked the Authority if they would reimburse the Borough for Josh, who does the

mowing for the Borough, and is paid \$11.00 per hour to utilize him to do some maintenance. It would be about 25 hours per week for 3 or 4 weeks. He would be tearing down chicken coops, removing brush piles and remove some saplings out of the field area.

Judy Russell made a motion to approve a maximum expenditure of \$1500 to clean up the Gene Shetter property at 50 Maple Street by utilizing Josh at \$11.00 per hour and reimburse the Borough for his labor. The motion was seconded by Marlin Stoner. Motion passed.

Mike Gwozdecki read a letter from former Authority member, Ed Kendall. He asked the letter be attached to these minutes.

ADJOURN

Mike Gwozdecki adjourned the January 9, 2020 Borough Authority meeting at 7:10 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk