

**Mount Holly Springs Borough Authority
200 Harman Street
Mount Holly Springs, PA 17065**

**Regular Meeting Minutes
May 14, 2020**

CALL TO ORDER

Chairman Mike Gwozdecki called the May 14, 2020 Authority meeting to order at 6:30 p.m. The Authority stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Deb Halpin-Brophy, GHD Representative Nancy Adams, and Jim Williams

MEMBERS ABSENT Marlin Stoner and Solicitor Mark Allshouse

BOROUGH Chief/Manager Tom Day

BILL ADJUSTMENT REQUEST

Steve Rinesmith, 8 Franklin Street, Mt. Holly Springs submitted a bill adjustment request do to a cracked pipe under the trailer. The Authority reviewed the account screen. Mike Gwozdecki asked if a reading was done to see if the issues were repaired. Mr. Williams stated no. Mike Gwozdecki asked a reading be done now and then the Authority could see if there was still and issue. The Authority agreed to hold the request until next month's meeting.

Nile Crusey, 7 Ian Drive, Mt. Holly Springs submitted a bill adjustment request do to a leaking bypass valve. The leak was repaired on 3-31-20 by Rain Soft. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 7 Ian Drive to 21,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

James Simon, 28 White Oak Drive, Carlisle submitted a letter asking for an adjustment but no leak was found. Mike Gwozdecki asked that Mr. Simon be sent an adjustment form and to send any receipts incurred for the problem. Mr. Simon stated in the letter there was no leak. The Authority agreed to table the request until more info is received.

Jeff Austin owner and Ashli Wheeler, tenant at 36 Trine Avenue, Mt. Holly Springs submitted a bill adjustment request do to burst pipe leaking in the basement. Ms. Wheeler stated the pipe was repaired but submitted no receipts for any repairs.

Robert and Kathy Hippensteel, 11 Mountain Street, Mt. Holly Springs submitted a bill adjustment request do to a leak in the main line to the house. Mr. Gwozdecki stated the quarter on 12-9-19 was 18,000 gallons of usage and this quarter is 18,000 gallons also. If the Authority goes by adjusting it to the highest of the last 4 quarters, it still would be 18,000 gallons.

Mike Gwozdecki made a motion to deny the bill adjustment request for 11 Mountain Street. The motion was seconded by Judy Russell. Motion passed.

Fern Gardner, 18 Holly Street, Mt. Holly Springs submitted a bill adjustment. Someone had apparently turned on her outside faucet. Her neighbor turned it off around March 4th.

Deb Brophy made a motion to adjust the bill of 18 Holly Street to 3,000 gallons of usage. The motion was seconded by Brian Robertson. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-MARCH 12, 2020

Brian Robertson made a motion to approve the March 12, 2020 regular meeting minutes as presented. The motion was seconded by Judy Russell. Motion passed.

BILLS FOR APPROVAL-MARCH 2020 & APRIL 2020

March 2020 Bills-Judy Russell made a motion to approve payment of the March 2020 water and sewer bills. The motion was seconded by Deb Brophy. Motion passed.

April 2020 Bills-The Authority questioned the \$74,000 on the water budget for water meters. Mr. Williams indicated that would have been meters and MXU's. Mr. Williams stated they were hard to get and were not coming in. Jim had ordered a lot then and they came in all at once.

Judy Russell made a motion to approve payment of the bills for April 2020. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

2019 Budget Reconciliation

Nancy Adams reported the budget reconciliation with South Middleton Township has been completed. SMTMA owes Mt. Holly \$11,571.88 for the year 2019. They will also owe Mt. Holly Springs \$100,819.57 for the 2020 operations.

Maple Street Well

Steve Read went to the site with DEP who conducted a sanitary survey. DEP issued survey results and concluded in outlining the requirements for the pre-drilling plan that needs prepared. They noted that it would be a suitable location for a well. Ms. Adams stated at the last Authority meeting both the sanitary survey and the pre-drill plan was approved by the board. Mr. Read prepared the pre-drilling plan and submitted it on April 17th and DEP approved that on May 1st.

The next step would be to actually drill the well. Mr. Read solicited three quotes for the well drilling. The quotes are as follows: Negley's \$19,909.00; Sensenig & Weaver \$25,156.00; and Eichelberger's \$52,815.56. Eichelberger's proposed a different drilling method and not meet DEP's requirements. Therefore it would need to be pre-approved by DEP. Ms. Adams also indicated quotes under \$21,000 would require municipal bidding.

Brian Robertson made a motion to accept the bid of \$19,909.00 from Negley's to drill the well. The motion was seconded by Judy Russell. Motion passed.

Nancy Adams stated should the Authority want to continue the next steps would be to approve budgeted costs of \$33,400 for the following tasks: Professional service of Read & Associates for test well drilling and production well construction, professional geologist oversight and assumes 5 days @ \$950/day for \$4750. Subcontracted driller (Negley's) for test well drilling and production well construction, assumes 6-inch well, 240 feet casing and mud rotary for \$19,909. Permitting of Read Associates to prepare aquifer testing plan (ATP) for SRBC and PADDEP for \$4800. Permitting-SRBC Fee for ATP review and approval at a cost of \$3909.

Mike Gwozdecki made a motion to move forward with the process for the proposed amount of \$33,400. The motion was seconded by Judy Russell. Motion passed.

Nancy Adams updated the Authority on funding for the project. There are some grants that are offered through H2O PA Grants. The last round of funding applications must be received November/December 2019. The next round of funding has not been posted yet. The other alternative would be to seek a Pennvest loan which is a low interest loan for municipalities.

SOLICITOR'S REPORT No report

OLD BUSINESS None

NEW BUSINESS

Treasurer's Report Deb Brophy made a motion to approve the March and April 2020 Treasurer's Reports as submitted. The motion was seconded by Brian Robertson. Motion passed.

Mike Gwozdecki stated the water and sewer bills were sent out. Pat had asked him if the penalties should be added with the COVID-19 pandemic. Mr. Gwozdecki informed the billing clerk to add the penalties.

Mike Gwozdecki it was brought to his attention that the riding mower at the sewer plant is old and in bad shape. It was purchased at Montgomery Ward. They now mow some of the Shetter property, the sewer plant, pumping stations and the well.

Brian Robertson made a motion to purchase a zero turn riding lawn mower. The motion was seconded by Deb Brophy. Motion passed.

Borough Report-Tom Day reported the Borough is in the process of replacing drain boxes on E. Pine Street and there has been some problem with the mapped water lines. Some of the old lines are still under the road.

Jim Williams stated the raw pump motors are obsolete. During the last rain storm one of the motors burnt out. Jim Williams proposed doing a phase out over a couple of years to install a new pump and motor then the following year's purchase two more. If he stays with Fairbanks/Morris no piping modifications would need done. Each pump would be approximately \$30,000. Mike Gwozdecki stated they are still available and would fit in the spot. Mr. Gwozdecki stated as a Capital Improvement the Authority should be purchasing pumps over the next 2 or 3 years. Mr. Williams stated since 2016 the repairs were \$18,000 to the present.

Mr. Day indicated anything that's over \$21,000 must be put out for bid. Nancy Adam stated it would go out to Penn Bid. Mr. Gwozdecki asked Jim to get 3 quotes and the see what the price comes in at.

Mr. Day reported he re-negotiated the electric kilowatt price. The Borough was paying .0478 per kilowatt and is now .0454 starting May 1st. The total savings would be \$8700 yearly.

ADJOURN

Mike Gwozdecki adjourned the May 14, 2020 Authority meeting at 7:21 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk