

**Mt. Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
June 11, 2020**

**CALL AT ORDER**

Mike Gwozdecki, Authority Chairman called the Mt. Holly Springs Authority meeting to order at 6:30 p.m. The Authority stood and recited the pledge of allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Brian Robertson, Judy Russell, Marlin Stoner, Deb Brophy, GHD Representative Nancy Adams

**MEMBERS ABSENT** Chief/Manager Tom Day, Solicitor Mark Allshouse & Jim Williams

**RECOGNITION OF VISITORS** No visitors

**BILL ADJUSTMENT REQUESTS (TABLED FROM LAST MONTH)**

Jeff Austin/Ashli Wheeler, 36 Trine Avenue bill adjustment request was tabled last month for repair receipts. Ms. Wheeler did not send any receipts for repairs and the bill has been paid. The Authority dismissed the adjustment request.

Steve Rinesmith of 8 Franklin Street request was tabled last month in order to get a meter reading to see if the repairs had been made. The reading was got on 5-15. There was 6,000 gallons of usage from 3-10-20 to 5-15-20.

Brian Robertson made a motion to adjust the first quarter bill of 2020 to 9,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

James & Barbara Simon, 28 White Oak Drive, Carlisle bill adjustment request was tabled last month so Mr. Simon could fill out the official form instead of the written letter he sent. Mr. Gwozdecki stated the leak was investigated and no leak was found. Mr. Gwozdecki recommended tabling the request for another month because the meter would read by then. If the reading is still 14,000 or more, they would have to do more investigating.

Mr. Gwozdecki tabled Mr. Simon's request until next month.

## **REVIEW OF REGULAR MEETING MINUTES-MAY 14, 2020**

Judy Russell made a motion to approve the Authority meeting minutes of May 14, 2020 as submitted. The motion was seconded by Brian Robertson. Motion passed.

## **BILLS FOR APPROVAL-MAY 2020**

Deb Brophy stated on May 8<sup>th</sup> there was an invoice for Home Depot in the amount of \$862.68 and again on May 15<sup>th</sup> for the same thing. The billing clerk the first amount of \$862.68 to Home Depot was voided out. Sara had paid the entire amount and the cost had to be reimbursed to the Borough instead of being paid to Home Depot.

Judy Russell made a motion to approve payment of the water and sewer bills for May 2020. The motion was seconded by Marlin Stoner. Motion passed.

## **ENGINEER'S REPORT**

Nancy Adams reported the well work at 50 Maple Street started Monday and should take 1 ½ weeks to complete.

Nancy Adams reported the draft NPDES permit amendment was received to re-rate the wastewater treatment plant. It will go from 600,000 GPD to 700,000 GPD on an average annual basis and 830,000 to 970,000 GPD on a maximum basis.

Nancy Adams reported the Water Quality Management Permit that is in conjunction with the NPDES amendment permit has not be received yet.

Nancy Adams stated last month it was discussed about replacing on of the raw pumps and the possibility of bidding it. It would not have to be bid and Jim can use the Pennsylvania COSTARS process to directly purchase the pump from Fairbanks-Morris.

**SOLICITOR'S REPORT** None

**OLD BUSINESS** None

## **NEW BUSINESS**

**Treasurer's Report**-Deb Brophy made a motion to approve the Treasurer's Report for May 2020. The motion was seconded by Brian Robertson. Motion passed.

There was no Borough Report.

## **ADJOURN**

Mike Gwozdecki adjourned the June 11, 2020 meeting at 6:40 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk