

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
August 13, 2020**

CALL TO ORDER

Authority Chairman, Mike Gwozdecki called the August 13, 2020 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Deborah Halpin-Brophy, Solicitor Mark Allshouse, and Jim Williams

MEMBERS ABSENT Marlin Stoner, Chief/Borough Manager Tom Day and GHD Representative Nancy Adams

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

A bill adjustment request was submitted by John Lane, Mt. Creek Properties for 604 N. Baltimore Avenue. It states there was a drip which was repaired and also with COVID they didn't pay their bill in time. Judy Russell indicated his note says he did not have access to the apartment. Mr. Allshouse stated under COVID that shouldn't be an excuse. A landlord still has rights to reasonable give notice and enter the property because of financial loss. Judy Russell stated the penalty was not paid last quarter. Mr. Gwozdecki indicated on the front of the form is states \$3019.00. Mr. Gwozdecki thought he was requesting the \$301.90 and he request does not make sense to the members. Something was not added right. Mr. Gwozdecki suggested he ask come up with a better presentation so the Authority could understand the bill adjustment request. How the Authority adjusts is the highest of the last four quarters. Mike Gwozdecki asked a letter be sent to Mt. Creek Properties asking for clarification of his request.

A bill adjustment was submitted by Joshua Husler, owner of 411 Chestnut Street. Two toilets were found leaking and were repaired on 7-16-20 by C.R. Powers. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 2nd quarter bill to 12,000 gallons for 411 Chestnut Street. The motion was seconded by Brian Robertson. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-JULY 9, 2020

Judy Russell made a motion to approve the meeting minutes of July 9, 2020 as submitted. The motion was seconded by Deb Brophy. Motion passed.

BILLS FOR APPROVAL-JULY 2020

Judy Russell made a motion to approve payment of the water and sewer bills for July 2020. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Nancy Adams was absent from the meeting but sent the following report:

Maple Street Well Update, Preliminary pump test: Steve Read reported the test went very well: pumped up to a capacity of 125 GPM and the turbidity cleared up quickly. The drawdown shows there will be little influence on other wells within close proximity which means area of influence will be relatively small. Steve was sent analytical results on 8/12/20 and upon receipt will prepare a memo summarizing the results.

Steve continues to work on the aquifer testing plan. Results from the preliminary pump test will be used to support the methodology outlined in the ATP.

1977 MHSBA-SMTMA Intermunicipal Agreement

In October 2019, Mt. Holly Springs staff, GHD and SMTMA staff met to discuss the Corrective Action Plan approach, which entailed a paper rerate to the wastewater treatment plant to address the Hydraulic Overload condition. Part of this discussion included the need to update the outdated Intermunicipal Agreement with South Middleton due to its age (43 years old) and to update the allocation of new design flows. Most recently, a sewer extension to Mt. Holly's sewer to connect two homes located in South Middleton Township has surfaced, however the method of how to handle ownership/O & M of the extension is not clearly laid out in the existing Agreement, further supporting the need for an update.

South Middleton is aware of, and in agreement with proceeding with the update and is willing to produce a first draft of the updated Intermunicipal Agreement for MHSBA's review. Since the permits to rerate the wastewater treatment plant to a higher flow have been issued by the PA DEP in Draft form, it is recommended that the Authority approve proceeding with the update and South Middleton's offer to produce a first draft for the Authority to review and provide comments. Final approval of the updated Intermunicipal Agreement will not occur until both parties mutually accept the complete terms and conditions of said agreement.

A quote of \$31,000 for one pump replacement was presented last meeting. Tom Day was to look into a \$100,000 USDA with 50/50 matching grant opportunity.

SOLICITOR'S REPORT

Mark Allshouse reported he is working with Nancy on the Intermunicipal Agreement.

OLD BUSINESS

Mike Gwozdecki is curious to see what is happening with the \$100,000 grant application for the three raw pumps. Mr. Gwozdecki would contact Troy tomorrow on the status of the grant.

Mr. Gwozdecki asked Jim if they started hydrant flushing. Mr. Williams stated no and he usually does the flushing in September.

NEW BUSINESS

Treasurer's Report-Deb Brophy made a motion to approve the Treasurer's Report for July 2020. The motion was seconded by Brian Robertson. Motion passed.

Water Connection Applications

Judy Russell made a motion to approve the water connection application submitted by Reese Builders for 223 Parkway Drive, Mt. Holly Springs. The motion was seconded by Deb Brophy. Motion passed.

Judy Russell made a motion to approve the water connection application submitted by Edwin Mowry, 41 Mill Street, Mt. Holly Springs. The motion was seconded by Deb Brophy. Motion passed.

Borough Report

Judy Russell asked what the status was on 118 Yates Street. Mark Allshouse indicated he, Tom and Troy are working on getting the proper ordinances to remedy the situation.

Budget Workshop-The Authority members agreed to conduct a budget workshop after the September 10th regular meeting.

ADJOURN

Mike Gwozdecki adjourned the August 13, 2020 Borough Authority meeting at 6:54 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk