

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
November 12, 2020**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the November 12, 2020 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Deb Halpin-Brophy, Judy Russell, Marlin Stoner, GHD Representative Nancy Adams and John Vaughn in the absence of Jim Williams

MEMBERS ABSENT

Solicitor Mark Allshouse, Brian Robertson, Jim Williams

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

Cathy Neff, owner of 336 N. Baltimore Avenue submitted a bill adjustment request do to a bad backflow preventer in a Pepsi machine. It was repaired on 10-16-20 by Sheaffer's Mechanical. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 3rd quarter bill to 77,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Cathy Neff, owner of 324 N. Baltimore, Apt. #2 submitted a bill adjustment request do to a leaking toilet and leaking kitchen faucet. The leaks were repaired on 10-18-20 by Sheaffer's Mechanical. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 3rd quarter bill to 19,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Megan Tate, 322 N. Walnut Street submitted a bill adjustment request do to a leaking toilet. It was repaired on 10-16-20. The Authority reviewed the account screen.

Deb Brophy made a motion to adjust the 3rd quarter bill to 10,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Bonnie Engle, 6 Larken Lane submitted a bill adjustment request do a broken pipe under the mobile home. The pipe was repaired on 10-15-20. The Authority reviewed the account screen.

Deb Brophy made a motion to adjust the 3rd quarter bill to 2,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-OCTOBER 8, 2020

Mike Gwozdecki stated on Page 3, 3rd paragraph should read "incur all costs" not call costs. Judy Russell made a motion to approve the minutes of October 8, 2020 with the previous correction. The motion was seconded by Deb Brophy. Motion passed.

BILLS FOR APPROVAL-OCTOBER 2020

Judy Russell stated there was two invoices for hydraulic oil and they were both \$311.60 and asked if they were duplicated. The billing clerk stated one of the invoices were voided.

Judy Russell asked what curb box lids were. Mike Gwozdecki stated the curb box is the valve box that lets you put the wrench down into it to turn the water off and on. Mr. Gwozdecki stated the curb box lids were \$380.00 and the next invoice was for cables and MXU's. John Vaughn indicated MXU's are the radio read and the cable goes from the MXU on a meter pit to the actual meter to transmit the information from the meter digitally to the radio read to get the reading on the meter.

Judy Russell made a motion to approve payment of the water and sewer bill for October 2020. The motion was seconded by Deb Brophy. Motion passed.

SOLICITOR'S REPORT No report

ENGINEER'S REPORT

Maple Street Well

Nancy Adams reported in October a design kick off meeting was held with Tom, Jim, Nancy and a design engineer from GHD to go over the concept of the design. Part of that included setting up a pre-application meeting with DEP. One significant comment from DEP was we are not proposing to have a second source as a backup for this individual well.

Nancy Adams indicated they were moving toward having some type of storage such as a standpipe like what the Authority has now that would provide 24 hour storage as a backup. DEP stated they would require either a secondary source that can provide full average day demand or to move forward with the interconnect to the existing system. From a regulatory standpoint, in the Pennsylvania Code it does not explicitly say that a water supplier for new wells needs to provide a secondary source to provide the average day demand should the primary source fail. However, their design guidance does. It's not the first time DEP has their design documents sway from what is in the actual regulations.

Nancy Adams stated the way to move forward is to evaluate putting in that second source. From a cost standpoint, it would be cheaper than performing the interconnect now between the two systems.

Nancy Adam indicated she was trying to see if there were other projects or other situations with other clients of GHD where a well has been drilled without the secondary

source, but she has not found that yet. Ms. Adams spoke with Steve Read and based on all the testing he has done, he has no concerns over putting in a secondary source or drawing down the aquifer.

Mike Gwozdecki asked if there is a secondary source put in, would we still need a 24 hour storage tank. Ms. Adams stated it would open up the options because if you do have that redundant source then you wouldn't need the 24 hour storage.

Nancy Adams stated she would have to talk to Steve about two wells being within the same well head protection zone.

Sludge Hauling Contract

Nancy Adams reported the sludge hauling contract will expire in April and would be bid in December or January. It should be a two year contract and can be renewed for an additional two years just through a letter.

OLD BUSINESS

Proposed 2021 Water & Sewer Budgets

Mike Gwozdecki stated the water budget came in at \$250,000 which would increase the rate from \$3.30 to \$3.50. The sewer budget came in at \$696,325 which increased the rate from \$14.40 to \$16.85 per thousand gallons.

Judy Russell made a motion to accept the 2021 water and sewer budgets. The motion was seconded by Deb Brophy. Motion passed.

Judy Russell made a motion to advertise the 2021 water and sewer budgets. The motion was seconded by Marlin Stoner. Motion passed.

Mike Gwozdecki stated the Authority would also advertise that the Authority is going to move the meeting time for December to 6:00 p.m. and for all the meetings in 2021.

Treasurer's Report

Deb Brophy made a motion to approve the Treasurer's Report for October 2020 as presented. The motion was seconded by Marlin Stoner. Motion passed.

Water Connections

Judy Russell made a motion to approve the water connection application submitted by Kevin Reese for 228 Parkway Drive, Mt. Holly Springs. The motion was seconded by Deb Brophy. Motion passed.

Judy Russell made a motion to approve the water connection application for 207 Westgate Drive, Mt. Holly Springs. The motion was seconded by Deb Brophy. Motion passed.

Borough Report

Mike Gwozdecki stated there was a meeting at the wastewater treatment plant to look over the ultraviolet system which is obsolete. Tom, Jim and Rob Filson met and Rob has started a new company called ATS. He went over everything with Jim and Tom and also gave a quote to install the system. Mr. Day stated the system they have now is shutting off without knowing it.

Three bids were received to see how it would come in. ATS discounted \$51,000. ATS quote was \$73,000. The other two quotes were \$125,000 and \$145,000 to replace the system. Mr. Day indicated ATS was the only company that could custom fit into the existing system. Modification would have to be made with the other two companies. Mr. Filson stated the system would also do call outs if the system stopped working. Their desire to get into our plant is to use it as a flagship and it would be a first for them.

John Vaughn stated have a lot of expertise in this and they are local.

Mike Gwozdecki asked if the parts that assemble this system, are they parts that can be bought from either of the other two companies if something happened with this startup company and is it a sole proprietorship. Mr. Day indicated it doesn't matter who supplies the company, they use pretty much the same technology.

Nancy Adams stated she did talk to another engineer at GHD and they have some concerns similar to Mike's concerns and by Mt. Holly being their first system. A lot of their experience is in clean water and is private and not with public water systems. Ms. Adams requested GHD to take a look at their proposal and what they provided. A design engineer would be reviewing the proposal and not her and GHD would conduct a peer review of what they are proposing.

Tom Day indicated the system they are offering is equivalent if not more to what is there now. Mr. Day thought they would get the best service through Rob than the other companies. ATS is investing a lot of money to get into the sewer plant business.

Mike Gwozdecki recommendation was to have GHD to review the proposal and wanted to make sure it is in the best interest of the Authority.

Tom Day indicated he thought this was a time restraint because they have already got on letter from DEP about the amount of bacteria that was discharged into the creek.

Mike Gwozdecki stated if the Authority agrees, as a Board, to approve the resources to come out of the reserve to do the upgrade upon GHD approval and review then the Board can pull the trigger.

Nancy Adams stated as the Authority's engineer, they are part of the due diligence process as far as taking a look at what has been provided and offering their opinion on the proposal and allow them to look at it. GHD has raised some concerns when Jim first brought this company's name to them. Ms. Adams discussed it internally and some red flags came up. It would not be fair to the Authority if GHD did not look at this more in depth.

Judy Russell asked Ms. Adams what kind of red flags they saw. Ms. Adams stated not having a resume of the equipment. It is the last point in the treatment system before going to discharge.

Judy Russell made motion to accept ATS's proposal to completely replace the UV system up to \$85,000 with the money coming from the Sewer Fund contingent upon GHD's approval. The motion was seconded by Deb Brophy. Motion passed.

Tom Day thanked John, Steffen, Jim and Ed for the good work on the waterline leak repair on East Pine Street.

Tom Day indicated Group and Group are having a sale on construction equipment and they have a much newer backhoe. Mr. Day would be taking a look at it. The current backhoe is 32

years old. Mr. Day stated if it goes for a decent price he would like to split the cost with the Authority. Mr. Day would be doing some research.

ADJOURN

Mike Gwozdecki adjourned the November 12, 2020 meeting at 7:27 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk