

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
January 14, 2021**

CALL TO ORDER

Mike Gwozdecki called the January 14, 2021 Borough Authority meeting to order at 6:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson present at 6:20 p.m., Judy Russell, Marlin Stoner, Deb Halpin-Brophy, GHD Representative Nancy Adams, Solicitor Mark Allshouse, WWTP Supervisor Jim Williams

BOROUGH Chief/Borough Manager Tom Day

NOMINATION OF OFFICERS

Judy Russell made a motion to nominate Mike Gwozdecki as Authority Chairman and Brian Robertson as Vice Chairman. The motion was seconded by Deb Brophy. Motion passed.

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

Michael & Linda Anderson, 25 Park Street, Mt. Holly Springs submitted a bill adjustment request do to a broken pipe under the trailer. The repair was done on 12-7-20. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 25 Park Street to 14,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Michael & Lynnsey Houghton, 107 W. Butler Street, Mt. Holly Springs submitted a bill adjustment request do to leaking fill valves on both toilets. They were replaced on 1-8-21. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill of 107 W. Butler Street to 19,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-DECEMBER 10, 2020

Judy Russell made a motion to approve the December 10, 2020 meeting minutes as presented. The motion was seconded by Mike Gwozdecki. Motion passed.

BILLS FOR APPROVAL-DECEMBER 2020

Deb Brophy made a motion to approve payment of the water and sewer bill for December 2020. The motion was seconded by Judy Russell. Motion passed.

ENGINEER'S REPORT

Maple Street Well

Nancy Adams reported she received quotes from Steve Read from 3 drillers to drill the second well that is required by DEP. Quotes are as follows: Eichelbergers, Inc. \$13,998.36; Negley's, \$13,619.00; Sensenig & Weaver, \$18,335.00. Negley's came in the low bidder and they drilled the first well.

Deb Brophy made a motion to accept Negley's bid of \$13,619.00 to drill a second well. The motion was seconded by Judy Russell. Mike Gwozdecki stated there would be some additional charges for a bulldozer. Mr. Day indicated the rental of the bulldozer was approximately \$1500-\$1600. Motion passed.

Nancy Adams reported Steve Read will be preparing the aquifer test on the seconded well once it is drilled. A test is required for each well.

Nancy Adams stated with the additional aquifer testing plan it would take about 3-6 hours of his effort and would be approximately \$700 more. The total budget that's been approved to date, is under budget on the already billed tasks from him. The Authority would not be going over budget with the additional cost.

UV System

Nancy Adams reported her and two other engineer's from GHD had a meeting with ATS with Rob, Jessie Rodriguez, Jim and Mike. They discussed everything that was outlined in the memo as far as GHD concerns and what they were lacking. ATS wanted to know what they had to do to be a competitive bidder on this project. The next step would be for ATS to submit a shop drawing level submittal. GHD would be willing to review that provides more detailed information regarding the design of this system. In order to do that, Mike asked them to come up with a cost for GHD's review. It would be about \$3500 for GHD to provide them a list of what they need to provide and then the subsequent review of their submittal and comments on what they are proposing. Mike Gwozdecki indicated he did not know who should pay the \$3500. Mike Gwozdecki asked Mr. Allshouse if this is a repair or a replacement. Mr. Allshouse stated bidding requirements are bidding requirements whether it's a replacement or repair.

Nancy Adams stated one thing discussed with ATS was third party testing certification on their equipment and right now they don't have that. That is something in the specifications. Nancy Adams added DEP's requirements have to be satisfied also. A water quality management permit including specifications for the system and drawings. A DEP reviewer did

confirm a permit application would be required and it sounded like DEP is open to the concept of what is being proposed. DEP has not turned it down right of the bat. This would be predicated on a complete permit application submittal. Mr. Gwozdecki stated his concern was 3rd party review.

Jim Williams stated years Trojan found Jim a control panel from another plant and Jim questioned if the panel goes down, and he did not have a panel at all and ATS could get a panel would he have to go through the same thing. Ms. Adams stated there is a difference with an emergency situation and she did not know DEP would determine if there is an emergency situation. The Authority is still meeting their requirements now.

Mark Allshouse indicated if you have a possibility of a major problem caused by a system failure you would be in an emergency situation by DEP. Mr. Allshouse stated the engineer would have to examine it and give a probability of the likelihood of an emergency if the system shuts down and documentation of the system shutting down. Before you declare an emergency you have to put the evidence down and look at the cumulative evidence. It's not operating as designed as approved by DEP. Nancy Adams stated being an emergency situation does not preclude you from having to go through the permit process, it's just different. Nancy Adams indicated the application fee is approximately \$1000.

Nancy Adams stated GHD's role is to provide guidance or advice to the Authority. It is up to the Authority if they want to follow it. The Authority does not need GHD's approval.

Tom Day stated another option would be to go back to Rob Filson and tell him the Authority does not feel they should pay for this review fee to get their system up and working and would be an added cost to their research and development.

Mike Gwozdecki stated it seems like the Authority can possibly move forward in an emergency mode and not have to go through the bidding. Mark Allshouse indicated the Authority would have trouble moving forward in an emergency mode when you talk about this for the next three meetings. It's not an emergency. It's already been discussed at three meetings. You can't take advantage of an emergency four months down the road if you tonight say it's an emergency. Mark Allshouse stated if this an emergency, the engineer should start working on the parameters for the bid package while some other things are occurring. The next meeting the Authority would address the emergency one way or another.

Nancy Adams indicated GHD is putting together a spec package for ATS so they can see what is required of a submittal. They would take that and ATS would prepare their submittal and then GHD would review it at the \$3500 cost.

Mike Gwozdecki made a motion to move forward to have GHD compile a design package for the replacement of the UV system. Nancy Adams clarified this spec package would not be a complete full spec package if the Authority was going out for public bid. This is only the specification for the UV equipment. The motion was seconded by Brian Robertson. Motion passed.

SOLICITOR'S REPORT No report

OLD BUSINESS None

NEW BUSINESS

Nomination of Authority Secretary-Mike Gwozdecki made a motion to nominate Judy Russell as Authority Secretary/Treasurer for 2021. The motion was seconded by Deb Brophy. Motion passed.

Treasurer's Report-Deb Brophy made a motion to approve as submitted the Treasurer's Report for December 2020. The motion was seconded by Brian Robertson. Motion passed.

Borough Report-Tom Day reported on the vacant house at 20 Center Street. There is a problem with the sewer lateral from the house has a root system coming out into the main and spreading into the neighbors laterals and clogging their systems. The house has been vacant for 20 years. Mr. Day felt the cost should be associated to the property. Mr. Day stated he thought the company could install an internal pipe inside the sewer and block the lateral. His concern was the roots getting through the liner and back into the main. The lateral is 12' down. Mr. Gwozdecki suggested doing the repairs and send her the bill. Mr. Day suggested having Mr. Allshouse file a lien on the deed of any costs occurred on it.

Mr. Allshouse stated you need to send her notice that the Authority is going to do this and assess her the charges or she can at her own cost, dig up her own yard and cap her line. She needs to be given an option.

ADJOURN

Mike Gwozdecki adjourned the January Authority meeting at 6:51 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk