

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
November 18, 2021**

THE MEETING DID RECORD AND WAS TRANSCRIBED FROM THE BILLING CLERKS NOTES.

CALL TO ORDER

Chairman Mike Gwozdecki called the November 18, 2021 Borough Authority meeting to order at 5:00 p.m. The Authority stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Deb Halpin-Brophy, Marlin Stoner, GHD Representative Nancy Adams, Solicitor Mark Allshouse, & WWTP Supervisor Jim Williams

BOROUGH Chief/Borough Manager Tom Day

RECOGNITION OF VISITORS

Derick Hamler of Hemisphere, the company hired to run the sewer and water facilities, introduced himself to the Authority and thanked them for the opportunity to work for the Authority.

BILL ADJUSTMENT REQUESTS

Walter and Kathrine Meck, 209 N. Baltimore Avenue submitted a bill adjustment request do to a water line break under their porch floor that will have to be torn up. The water to the porch faucet has been turned off and will be repaired at a later date. The Authority reviewed the account screen.

Deb Brophy made a motion to adjust the bill for 209 N. Baltimore Avenue to 11,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

David and Benda Cleland, owners of 32 Center Street, Lot 14 submitted a bill adjustment request do to a leaking water line. Mike Gwozdecki stated it could not be adjusted since the last four quarters shows abnormal usage 325,000 gallons, then jumped to 396,000 gallons, then back down to 325,000 gallons. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to deny the adjustment request of David & Brenda Cleland for 32 Center Street, Lot 14. The motion was seconded by Deb Brophy. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-OCTOBER 14, 2021

Judy Russell made a motion to approve the minutes of October 14, 2021 as presented. The motion was seconded by Marlin Stoner. Motion passed.

BILLS FOR APPROVAL-OCTOBER 2021

Judy Russell made a motion to approve payment of the water and sewer bills for October 2021. The motion was seconded by Brian Robertson. Motion passed.

ENGINEER'S REPORT

Jim Williams reported on the new UV system. The boxes are finished and the brackets are ready. Mr. Williams asked if they could be put in the off line channel. Nancy Adams indicated nothing can be installed until the permit from DEP is in hand.

Nancy Adams reported the permit for the new UV System is in the hands of DEP and is under review. The turned around time is usually 4-8 weeks.

Nancy Adams received a call from Mike Wadle on the 2nd phase of the Woods at Barnitz on capacity. The plans should be ready in mid-2022 or mid-2023 and would then be reviewed by GHD. Ms. Adams stated the Solicitor should review and amend the water line extension agreement.

Nancy Adams indicated she is still working on the sludge refund from Waste Management for the Authority.

SOLICITOR'S REPORT No report

OLD BUSINESS

2022 Water & Sewer Budgets-Deb Brophy made a motion to approve the revised 2022 Water and Sewer Budgets with no rate increases. The motion was seconded by Marlin Stoner. Motion passed.

Mike Gwozdecki made a motion to hold the water and sewer rates the same as 2021. The motion was seconded by Brian Robertson. Motion passed.

NEW BUSINESS

Mike Gwozdecki reported the Borough Manager would like to move 1 million dollars from the reserve money at Pennian Bank to Orrstown Bank and deposit it in CD's. The interest rate may be better. The CD's would renew every two years.

Deb Brophy made a motion to move 1 million dollars from Pennian Bank to Orrstown Bank. The motion was seconded by Judy Russell. Motion passed.

Water Connection Applications

Mike Gwozdecki made a motion to approve the water connection application of David Florance for 15 Barnitz Woods Drive. The motion was seconded by Judy Russell. Motion passed.

Judy Russell made a motion to approve the water connection application of Reese Builders for 209 White Oak Circle, 229 Parkway Drive, 236 Parkway Drive and 210 Parkway Drive. The motion was seconded by Brian Robertson. Motion passed.

Borough Report-Tom Day asked for an executive session to discuss contracts with action to be taken with the Solicitor present.

Mike Gwozdecki stated he would not be present at December 9th Authority meeting and the meeting would be chaired by Brian Robertson.

Mike Gwozdecki adjourned the meeting at 5:28 p.m. to enter the executive session.

Mike Gwozdecki called the meeting back to order at 5:56 p.m.

Judy Russell made a motion to hire Pennoni at a cost of \$7500 for the evaluation of Historical Sewer Billing and Treatment Agreements. The motion was seconded by Mike Gwozdecki. Motion passed.

Mike Gwozdecki adjourned the Mt. Holly Springs Borough Authority meeting at 5:58 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk