

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
July 14, 2022**

CALL TO ORDER

Chairman Mike Gwozdecki called the July 14, 2022 Borough Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Marlin Stoner, Deb Halpin-Brophy, Solicitor Mark Allshouse, Engineer Greg Rogalski and WWTP Josh Kuhn

BOROUGH Chief/Borough Manager Tom Day

RECOGNITION OF VISITORS Doug Shields concerning his bill adjustment request

BILL ADJUSTMENT REQUESTS

Doug Shields, 31 Mill Street submitted a bill adjustment request. There is only one person living in the house. The first quarter bill was 12,000 gallons and the second quarter was 21,000 gallons of usage. He met with Josh at the site to look for leaks. The meter was running but no water was being used. Josh changed the meter and it stopped running. The old meter was put back on and was not running. Josh indicated he had never seen anything like that before. They suspected the meter was bad. A new meter has been installed.

Mike Gwozdecki made a motion to table the request until next month until the results of the meter test and no penalties will be incurred until the issue is resolved. The motion was seconded Judy Russell. Motion passed.

Mike Gwozdecki stated a bill adjustment request was tabled last month from the Neighbors of Jenny Lee. No payment was received or any type of repair bill from March was provided. The Authority was provided a copy the bill they would like adjusted. From March to June the usage was 221,000 gallons. The Authority reviewed the documents and repair bills.

Deb Brophy made a motion to adjust the bill from 2,212,000 gallons of usage to 396,000 gallons of usage and waive any penalties between the time frames. The motion was seconded by Judy Russell. Motion passed.

Joshua Howie, 326 Chestnut Street submitted a bill adjustment do to a leak under the kitchen and 2 other leaks in pipes in the basement. All leaks and shut off valve was repaired

June 2022. Mr. Howie presented repair bills from Tuckey Mechanical. The Authority review the account screen.

Mike Gwozdecki made a motion to adjust the first quarter bill of 2022 to 52,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Mike Gwozdecki made a motion to waive the penalty of \$356.01 from the bill. The motion was seconded by Deb Brophy. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-JUNE 9, 2022

Deb Brophy made a motion to approve the June 9, 2022 regular meeting minutes. The motion was seconded by Judy Russell. Motion passed.

BILLS FOR APPROVAL-JUNE 2022

Judy Russell made a motion to approve payment of the water and sewer bills for June 2022. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Mr. Rogalski reported he received a call from the UV system vendor and they are ready to run water through the system in order to see the test efficiency. DEP has been contacted and they are OK with it. If the system is determined to be fine, Pennoni would sign completion form.

Mr. Rogalski reported he sent Tom a draft of the audit agreement report. The members would have time to review the draft. Mr. Rogalski stated the end result of the report is not different from what he had reported at the last meeting. Pennoni's recommendation is the Authority should approach South Middleton and start discussions on revising the agreement. Mr. Day has been working with a separate counsel on this issue as well as with an accountant in terms of generating the actual budget reconciliation for last year.

Mr. Rogalski indicated there should be a discussion with South Middleton about revising the current operation proportions and spelled out in the agreement. The Authority has all this capacity and is not doing any good and therefore has little value to the Borough, but is has value to South Middleton. Mr. Rogalski suggested looking into the I & I issue because of the age of the system. Mr. Day would go over the draft with the attorney first and then with the Authority members.

SOLICITOR'S REPORT No report

OLD BUSINESS None

NEW BUSINESS

Water Connections

Deb Brophy made a motion to approve the water connection application from JLM Real Estate Investments for 615 N. Baltimore Ave. (New Dollar General). The motion was seconded by Judy Russell. Motion passed.

Judy Russell made a motion to approve the water connection application from Jonathan High for 3 Red Oak Lane, Woods @ Barnitz. The motion was seconded by Deb Brophy. Motion passed.

Sewer Connections

Deb Brophy made a motion to approve the sewer connection application from JLM Real Estate Investments for 615 N. Baltimore Ave. (New Dollar General). The motion was seconded by Judy Russell. Motion passed.

Treasurer's Report

Deb Brophy made a motion to approve the Treasurer's Report for June 2022. The motion was seconded by Brian Robertson. Motion passed.

Borough Report No report

ADJOURN

Mike Gwozdecki adjourned the July 14, 2022 Authority meeting at 5:43 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk

