

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
October 13, 2022**

**CALL TO ORDER**

Vice Chairman Brian Robertson called the October 13, 2022 Borough Authority meeting to order at 5:00 p.m. in the absence of Chairman Gwozdecki. Members stood and recited the pledge of allegiance to the flag.

**MEMBERS PRESENT**

Brian Robertson, Judy Russell, Deb Halpin-Brophy, Marlin Stoner, Solicitor Mark Allshouse, Pennoni Engineer Greg Rogalski and WWTP Josh Kuhn

**BOROUGH** Chief/Borough Manager Tom Day

**MEMBERS ABSENT** Mike Gwozdecki

**RECOGNITION OF VISITORS** None

**BILL ADJUSTMENT REQUESTS**

Vonnie Perdue, 4 Larken Lane, Mt. Holly Springs submitted a bill adjustment request do to a leaking pipe at was repaired on 9/15/22. The Authority reviewed the account screen.

Deb Brophy made a motion to adjust the 3<sup>rd</sup> quarter bill to 12,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Larry Rickrode, 16 Larken Lane, Mt. Holly Springs submitted a bill adjustment do to a leaking pipe under his mobile home. The leak was repaired on 10-2-22. The Authority reviewed the account screen.

Deb Brophy made a motion to adjust the 3<sup>rd</sup> quarter bill to 5,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

**REVIEW OF REGULAR MEETING MINUTES-SEPTEMBER 8, 2022**

Judy Russell made a motion to approve the minutes of September 8, 2022. The motion was seconded by Deb Brophy. Motion passed.

## **BILLS FOR APPROVAL-SEPTEMBER 2022**

Mr. Robertson indicated the attorney's fees was on the bill list for \$1650.00. Mr. Day stated they are done and since it is in perpetuity and the Authority cannot do anything about it. Mr. Day stated that Greg concurred they are paying their fair share per the agreement. Until they reach the point they are exceeding flows, there is nothing the Authority can do. Mr. Day indicated going off the attorney's recommendation and the Engineer's findings, the only way to get them to pay more would be Mt. Holly fixing the I & I that causes the Borough to have more input to the plant.

Mr. Day indicated South Middleton says they own more of the plant because they paid for 1/3 of the capital improvements to the plant. They claim they own 225,000 instead of 200,000.

Marlin Stoner made a motion to approve payment of the water and sewer bills. The motion was seconded by Judy Russell. Motion passed.

## **ENGINEER'S REPORT**

Mr. Rogalski reported he received a call from Rob Filson to advise they would be ripping out the other side of the channel on the UV system. The completed side is running successfully.

**SOLICITOR'S REPORT** No report

**OLD BUSINESS** None

## **NEW BUSINESS**

**Treasurer's Report**-Deb Brophy made a motion to approve the September 2022 Treasurer's Report as submitted. The motion was seconded by Marlin Stoner. Motion passed.

**Proposed 2023 Budget**-Judy Russell made a motion to advertise the proposed 2023 Water and Sewer Budgets. The motion was seconded by Deb Brophy. Motion passed.

Mr. Robertson stated in the budget process, it was decided to increase the water rate \$1.00 per thousand gallons. It would go from \$3.50 to \$4.50 per thousand gallons.

Judy Russell made a motion to increase the water rate to \$4.50 per thousand gallons. The motion was seconded by Deb Brophy. Motion passed.

Judy Russell made a motion to advertise the new water rate of \$4.50 per thousand gallons. The motion was seconded Deb Brophy. Motion passed.

The Borough Manager asked the Solicitor to handle the advertising.

**Borough Report**-Mr. Day reported there was a water main break on Holly Pike and was repaired by Gleim's. There would be some added expense for blacktop that was put down per PennDot specs.

Mr. Day reported the new track hoe came in. The cost was \$45,000 and will be used for both the Borough and Authority.

Mr. Day reported there is a couple of grants he would like permission to pursue. One is for small water and sewer grant. It is out of the American Rescue Plan Act and is to assist with the construction improvement, expansion, rehabilitation and repair of water supply systems, sewer systems and storm water systems. The deadline for submission is December 31<sup>st</sup>. He would like to apply for that on the asbestos pipes. Mr. Day reported he has not heard back from the County on the 47 million dollars that would given out.

The other grant is a water supply sanitary sewer and storm water projects. It provides single year or multiyear grants to municipalities or municipal authority's to assist with construction of drinking water, sanitary sewer or stormwater projects. Mr. Day stated he may need expert help in drafting grants of that size.

Judy Russell made a motion to approve the application of the grants and any expertise needed in writing the grants. The motion was seconded by Marlin Stoner. Motion passed.

## **ADJOURN**

Vice Chairman Robertson adjourned the October 13, 2022 meeting at 5:31 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk