

**Mount Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
December 8, 2022**

**CALL TO ORDER**

Chairman Mike Gwozdecki called the December 8, 2022 Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Brian Robertson, Judy Russell, Deb Halpin-Brophy, Solicitor Mark Allshouse, Pennoni Engineer Greg Rogalski

**MEMBERS ABSENT** Marlin Stoner

**BOROUGH** Chief/Borough Manager Tom Day

**RECOGNITION OF VISITORS**

Rob Filson of ATS addressed the Authority on the new UV System. Mr. Filson thank the Authority for the opportunity to work with the sewer department in updating the UV treatment system. Since their initial visit ATS maintained the old system at no charge while they developed and installed a new system. ATS operated bank one parallel with the old system over a two-month period and reduced the bacteria count form 200 mg/l to 2mg/l or less. ATS then installed the second channel and are making some changes to the software. Mr. Filson asked for Wi-Fi service at the plant in order to monitor and make changes. Mr. Filson also stated they replaced the old flow sensor at no cost to the Authority. ATS will also provide a one-year annual maintenance at no cost.

**2023 WATER & SEWER BUDGETS**

Deb Brophy made a motion to adopt the 2023 Water budget in the amount of \$301,600 and the 2023 Sewer budget in the amount of \$853,700. The motion was seconded by Judy Russell. Motion passed.

Judy Russell made a motion to adopt Resolution 2022-01, setting the water and sewer rates for 2023. The motion was seconded by Deb Brophy. Motion passed.

## **REVIEW OF REGULAR MEETING MINUTES-OCTOBER 13, 2022**

Judy Russell made a motion approve the Authority meeting minutes of October 13, 2022 as presented. The motion was seconded by Deb Brophy. Motion passed.

## **BILLS FOR APPROVAL-OCTOBER 2022 & NOVEMBER 2022**

Deb Brophy made a motion to approve payment of the water and sewer bills for October 2022 and November 2022. The motion was seconded by Judy Russell. Motion passed.

## **ENGINEER'S REPORT**

Greg Rogalski reported Pennoni would be applying for 2 grants. One is related to the placement of the water mains through the Borough and the other is grant is related to the Liberty Woods project.

Tom Day reported Council would be voting to adopt the Resolutions for the grants.

Tom Day reported the County gave \$250,000 towards the Shetter property.

**SOLICITOR'S REPORT** No report

**OLD BUSINESS** None

## **NEW BUSINESS**

Borough Report-Tom Day asked the Authority to extend the contract of Susquehanna Environmental Services, LLC, the company that operates the sewer plant. There would be no price increase for 2023.

Mike Gwozdecki made a motion to extend the contract with Susquehanna Environmental Services LLC for year 2023 for \$9750 per month. The motion was seconded by Judy Russell. Motion passed.

Tom Day reported on the reconciliation. Nick has wrapped up and is getting it in a package deal with his recommendations. The Authority was presented a copy of the South Middletown audit. South Middletown will owe the Authority even though they paid 5 quarters in 2021 to include an additional \$6000. The 2022 budget reconciliation shows South Middletown share is \$189,437.00. Josie will receive a copy and that does not include what they are responsible for paying in capital improvements, the 33.33%.

Treasurer's Report-Mike Gwozdecki made a motion to approve the Treasurer's Reports from October 2022 and November 2022. The motion was seconded by Deb Brophy. Motion passed.

## **ADJOURN**

Mike Gwozdecki adjourned the meeting at 5:30 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk