

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
March 10, 2022**

CALL TO ORDER

Chairman Mike Gwozdecki called the March 10, 2022 Authority meeting to order at 5:00 p.m. The members stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Deb Halpin-Brophy, Solicitor Mark Allshouse

BOROUGH Chief/Borough Manager Tom Day

MEMBERS ABSENT Marlin Stoner

RECOGNITION OF VISITORS

Greg Rogalski of Pennoni, the Authority's new engineer, introduced himself to the Authority members and looked forward working with them.

Mr. Rogalski was asked by Mr. Gwozdecki the status of the UV system. Mr. Rogalski stated Pennoni will look into the matter.

REVIEW OF REGULAR MEETING MINUTES-FEBRUARY 10, 2022

Judy Russell made a motion to approve the Authority meeting minutes of February 10, 2022. The motion was seconded by Deb Brophy. Motion passed.

BILLS FOR APPROVAL-FEBRUARY 2022

Judy Russell made a motion to approve payment of the water and sewer bills. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Nancy Adams sent a written report for the Authority. Ms. Adam indicated GHD is continuing to work on the 2021 Chapter 94 report. The report is due to DEP on March 31, 2022. Arrangements have been made with the Authority Chairman to sign the report prior to the March 31st deadline.

Ms. Adams also reported Mt. Holly's NPDES renewal application was submitted to DEP August 20, 2021. Based on communications with DEP, they have completed their review and are in the process of preparing the Draft Permit documents. As of March 10, 2022 the draft permit has not been issued.

A copy of the written engineer's report for February 2022 has been presented for the members for their review.

SOLICITOR'S REPORT No report

OLD BUSINESS

Brian Robertson asked how the audit was going concerning the water and sewer lines with South Middleton. Mr. Rogalski indicated he has gone through the actual documents and agreements. They have made a list of things requested from SMTMA such as flow meter readings and calibration certificates. Mr. Rogalski next step would be to talk to South Middleton directly.

NEW BUSINESS

Treasurer's Report-Brian Robertson asked if the bonds have been purchased through Orrstown Bank. Mr. Day replied the paperwork has been signed and the 1 million dollars was transfer to Orrstown. Greg is holding for the first round of bonds until the interest rate hike.

Deb Brophy made a motion to approve the Treasurer's Report for February 2022. The motion was seconded by Brian Robertson. Motion passed.

Borough Report-Mr. Day corrected the purchase price of the truck was \$53,845.00 and is actually \$45,155.00. He did not deduct the co-star price.

Mr. Day presented a map of Liberty Woods. There is a retention pond that catches the storm runoff from Liberty Woods. Harry Fox attached the retention pond to 13 Liberty Drive. Mr. Day briefed Council on the matter, but the pond has not been maintained. The gentleman that bought 13 Liberty does not want the pond. Mr. Day advised Council that it was in the best interest that the Borough takes it over. Mr. Day would like to attach it to the Shetter property and use it as an access to get into the pond so it can be maintained. The Authority would put no money into the issue and is a Borough matter.

Mr. Day reported there is a tract of property, almost an acre that attaches that no one owns and Mr. Day suggested doing a quiet title and attach it on to the deed. The Authority would pay for that.

Mr. Day reported Gene Shetter stated he had a deed of property he purchased from Bill Otto in 1966 and is 1 ½ acres that he forgot to give to the Authority when Mr. Shetter's property was purchased. It is now in the Authority's file.

Mike Gwozdecki asked with the Authority only having one employee at the sewer plant, will the maintenance be done by Josh and what needs to be done. Mr. Day stated yes and the facilities are looking better than ever.

Mr. Day stated a check was received for \$4600.86 from Progressive Insurance for the portion of the fire hydrant and there is also a pay plan agreement for Mr. Williams to pay \$50 per month until he pays the \$2000. Payments will come from the Bethesda Mission who handles his finances.

Mr. Day reported February 28th Ms. Patton sheared off a hydrant and a telephone pole on Mountain Street. She has Progressive also. Mr. Day filed a claim and all costs will be recouped.

Renewal Contract with Hach Co. for Nitratax Sensor-Mr. Day informed the Authority the Nitratax Sensor is a sensor that deals with the nitrate they monitor. The fee is for a 3 year contract for them to calibrate and take care of it. The cost of the contract is in the ballpark with other companies.

Deb Brophy made a motion to renew the contract with Hach for a 3-year service contract in the amount of \$9089.00. The motion was seconded by Judy Russell. Motion passed.

ADJOURN

Mike Gwozdecki adjourned the March 10, 2022 Authority meeting at 5:26 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk