

**Mt. Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
May 12, 2022**

**CALL TO ORDER**

Chairman Mike Gwozdecki called the May 12, 2022 Borough Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Brian Robertson, Judy Russell, Deb Halpin-Brophy, Solicitor Mark Allshouse, Pennoni Engineer Greg Rogalski & WWTP Josh Kuhn

**BOROUGH** Chief/Borough Manager Tom Day

**MEMBERS ABSENT** Marlin Stoner

**RECOGNITION OF VISITORS**

Charlie Mallios signed in but had no comment at this time.

**BILL ADJUSTMENT REQUESTS**

Connie Shuler, 23 Park Street submitted a bill adjustment request do to leaking pipe. The repair was made on 12-28-22 by Pronto Plumbing. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 23 Park Street for the first quarter of 2022 to 6,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Jason Miller, 116 W. Butler Street submitted a bill adjustment request do to a leaking toilet. Mr. Miller repaired the leaking toilet on March 27<sup>th</sup>. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the 1<sup>st</sup> quarter bill of 2022 for 116 W. Butler Street to 10,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Brian Baker, 19 Fairfield Street submitted a letter and bill adjustment for the 1<sup>st</sup> quarter of 2022. Members read the letter from Mr. Baker. Mr. Gwozdecki stated there seems to be some type of a situation on the first quarter of every year when he has high usage. Mr. Baker had an adjustment the 1<sup>st</sup> quarter of 2021. The terms of an adjustment is one every two years.

Mike Gwozdecki made a motion to deny the request of Mr. Baker for a bill adjustment for the 1<sup>st</sup> quarter of 2022. The motion was seconded by Brian Robertson. Motion passed.

## **REVIEW OF REGULAR MEETING MINUTES-APRIL 14, 2022**

Judy Russell made a motion to approve the Borough Authority meeting minutes of April 14, 2022. The motion was seconded by Deb Brophy. Motion passed.

## **BILLS FOR APPROVAL-APRIL 2022**

Judy Russell made a motion to approve payment of the water and sewer bills for April 2022. The motion was seconded by Deb Brophy. Motion passed.

## **ENGINEER'S REPORT**

Mr. Rogalski reported on the DEP Water Quality Management Permit, the permit that allows the treatment plant to discharge and is renewed on a 5 year cycle. The permit did come in its final form.

Mr. Rogalski reported on the findings of the audit with South Middleton Township. In the last two months he has obtained actual reading from the Township in terms of the discharge to the Borough. Mr. Rogalski has concluded that he does not believe the agreement has been violated. However, he does agree the terms of the agreement terms are not favorable to the Borough. Mr. Rogalski stated he has spoken with Hubert Gilroy and agreed there are 4 parts of the agreement that should be renegotiated and how the operational expenses are shared. Some of the numbers are influenced by infiltration. The operational expenses should be tied towards a fair distribution and connections.

Mr. Rogalski indicated the Borough has a fairly large capacity at the plant in which the Borough owns 2/3 of the capacity and it is unlikely the Borough will ever use that capacity for development within the Borough.

Mr. Rogalski stated part of the discussion with South Middleton should be to assign them more capacity, having them buy more capacity or using it as a negotiating tool to re-discuss the operations and maintenance.

Mr. Rogalski indicated he would need to take a closer look at the actual expenses that was classified as ineligible for reimbursement from South Middleton. There are additional expenses that can be added to the reimbursement.

Tom Day stated according to Brian Gembusia and Josie the Authority Manager, the Borough has never submitted any type of capital improvement to them and it has been run through as an operational cost. South Middleton should be billed directly for the capital improvements.

Tom Day indicated he asked Hubert Gilroy about lifting the order and Mr. Gilroy said since they are willing to talk, the order can be lifted. Mr. Day stated he would send a letter to South Middleton tomorrow.

Mike Gwozdecki asked if the new UV System was up and running. Josh stated no and they are still working on some things. Mr. Rogalski stated Pennoni would be involved in the sign off of the system.

**SOLICITOR'S REPORT** No report

## **OLD BUSINESS**

Mike Gwozdecki stated there were 2 raw pumps that needed replaced and the Borough was trying to get grant money to purchase them. Mr. Day indicated the Borough is still working on it.

Brian Robertson asked about the software program that was voted on last meeting. Mr. Day stated Doug had contacted Pennoni about the GIS files pertaining to the water and sewer. The software is from C. H. Davidson.

## **NEW BUSINESS**

**Treasurer's Report**-Deb Brophy made a motion to approve the Treasurer's Report for April 2022. The motion was seconded by Brian Robertson. Motion passed.

**Water Connection Applications**-Judy Russell made a motion to approve the water connection applications submitted by Reese Builders for 206 Westgate Drive, 300 Westgate Drive, 240 Parkway Drive and 242 Parkway Drive with the fees being paid. The motion was seconded by Deb Brophy. Motion passed.

**Borough Report**-Tom Day reported he met with Josh today and there are a lot of trees hanging over the plant. A lift could be rented for one week and the Borough guys could do the work. The whole tree line needs trimmed. Trees are hanging over the holding tanks and blowers.

Tom Day reported the new truck is in and is at Harrisburg Truck and Body being equipped for the Boss snow plow package. Mr. Day asked the Authority what they wanted to do with the Ford 250 and the old plow. Mr. Day suggested taking it to Freedom Auction and get as many bidders as possible. The Authority agreed to take the truck and plow to auction.

Mike Gwozdecki made a motion to authorize the sale of the Ford 250 and the old snow plow. The motion was seconded by Deb Brophy. Motion passed.

## **ADJOURN**

Mike Gwozdecki adjourned the May 12, 2022 Borough Authority meeting at 5:22 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk

