

**Mt. Holly Springs Borough Authority  
200 Harman Street  
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes  
August 11, 2022**

**CALL TO ORDER**

Chairman Mike Gwozdecki called the August 11, 2022 Borough Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Mike Gwozdecki, Brian Robertson, Judy Russell, Deborah Halpin-Brophy, Marlin Stoner, Pennoni Engineer Greg Rogalski, and WWTP Josh Kuhn

**MEMBERS ABSENT** Solicitor Mark Allshouse and Borough Manager/Chief Tom Day

**RECOGNITION OF VISITORS** No visitors

**BILL ADJUSTMENT REQUESTS**

The Authority reviewed the bill adjustment of Doug Shields that was tabled from last month's meeting. The house is new and there is not a full year of readings. The meter was tested and came back OK. Josh has been doing readings now and then. Since the new meter was installed one month ago he has only used 2,000 gallons.

Mike Gwozdecki made a motion to adjust the bill for 31 Mountain Street to 12,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Dustin & Christina England, owners of 416 S. Baltimore Avenue submitted a bill adjustment request do to a leaking hot water heater that was repaired on June 4<sup>th</sup>.

Mike Gwozdecki stated they are asking for an adjustment but the usage for the last quarter was more than the usage this quarter. Since the bills are adjusted to the highest of the last four quarters an adjustment can't be done. The first quarter usage was 19,000 gallons and this quarter's usage was 18,000 gallons.

Mike Gwozdecki made a motion to deny the bill adjustment request for 416 S. Baltimore Avenue. The motion was seconded by Deb Brophy. Motion passed.

William Sharar, 2 Larken Lane submitted a bill adjustment request do to a leaking toilet and water line. The issue has been repaired. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 2 Larken Lane to 8,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Michael Daniel, 115 Sycamore Drive, Mt. Holly Springs submitted a bill adjustment request do to a leaking expansion tank and water heater valve that was repaired on 6-29-22. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 115 Sycamore Drive to 8,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Cathy Neff, owner of 328 N. Baltimore Avenue submitted a bill adjustment request do to a leaking water heater that was replaced on 8-5-22. Her usage in the first quarter is same as the second quarter so there is no room an adjustment.

Mike Gwozdecki made a motion to deny the adjustment request for 328 N. Baltimore Avenue. The motion was seconded by Brian Robertson. Motion passed.

Michael Fenton and Susan Scott, owners of 329 N. Baltimore Avenue asked for a meter test since the plumber found no leaks. A test was performed on August 4<sup>th</sup> by Lawco, Inc. and the meter did not pass AWWA & PUC standards for accuracy.

Mike Gwozdecki made a motion to return the testing fee and adjust the bill to 7,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

#### **PENALTY REMOVAL REQUEST**

The Carlisle Area School District submitted a letter asking the penalty be waived from the bill for Mt. Holly Springs Elementary School, 110 Mooreland Avenue. They did not receive a bill for the first quarter and only realized it when there was a previous balance on the second quarter bill.

Mike Gwozdecki made a motion to waive the penalty of \$144.05 for the first quarter of 2022. The motion was seconded by Brian Robertson. Motion passed.

#### **REVIEW OF REGULAR MEETING MINUTES-JULY 14, 2022**

Judy Russell made a motion to approve the Authority meeting minutes of July 14, 2022. The motion was seconded by Brian Robertson. Motion passed.

#### **BILLS FOR APPROVAL-JULY 2022**

Judy Russell made a motion to approve payment of the water and sewer bills for July 2022. The motion was seconded by Brian Robertson. Motion passed.

#### **ENGINEER'S REPORT**

Mr. Rogalski reported on the new UV system. Pennoni has been in correspondence with the contractor. DEP gave authorization to flip the channel over to do testing. Two of the tests have come back and where favorable. He is waiting on the third test. If it comes back OK the completion certificate can be sent to DEP.

Mr. Rogalski stated Derrick Hemler is having issues with the old system and is due for a good cleaning.

Mr. Rogalski reported a meeting was held with SRBC relating to the application for the Maple Street well. A plan would then be put together by the hydrogeologist for testing wells over a period of time. Other ground water would be monitored to see if there was an impact on those wells. Mr. Rogalski stated when the aqua test report is done the next step is submitting a docket to SRBC and would take anywhere from 18-24 months.

Josh Kuhn indicated there was an issue with the UV system and the internet connection. Mr. Kuhn stated they need a connection for an E1 so the system can be monitored remotely.

Josh Kuhn informed Mr. Rogalski the third test needed for the Maple Street well came back today and everything was good.

**SOLICITOR'S REPORT** No report

**OLD BUSINESS** None

**NEW BUSINESS**

**Treasurer's Report**-Deb Brophy made a motion to approve the Treasurer's Report for July 2022. The motion was seconded by Brian Robertson. Motion passed.

**Borough Report**-Mike Gwozdecki reported the attorney taking care of the South Middleton issue was on vacation has not gotten back to Tom.

**ADJOURN**

Mike Gwozdecki adjourned the August Authority meeting at 5:20 p.m.

Respectfully submitted,

Pat Fisher  
Utility Billing Clerk