

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
August 10, 2023**

CALL TO ORDER

Chairman Mike Gwozdecki called the August 10, 2023 Authority meeting to order at 5:00 p.m. Members stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Debra Halpin-Brophy, Marlin Stoner, Pennoni Engineer Greg Rogalski, WWTP Josh Kuhn

MEMBERS ABSENT Judy Russell

BOROUGH Chief/Borough Manager Tom Day

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

Andrew Fayerweather, 220 Hill Street submitted a bill adjustment request do to a leaking toilet that was repaired on July 11th. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 220 Hill Street to 3,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Cody & Brittany Wood, 6 Mooreland Avenue submitted a bill adjustment request do to a leaking toilet that was repaired on April 30th. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for 6 Mooreland Avenue to 11,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Jennifer Teeple, 105 Westgate Drive had submitted a bill adjustment request in June that has been continued. She stated on the form that no plumbing issue was found and requested the meter be looked at. She declined the meter be tested. Josh stated the reading looks like it is back on track. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to decline the bill adjustment request for 105 Westgate Drive. The motion was seconded by Deb Brophy. Motion passed.

At the last meeting there was discussion on changing the language on the bill adjustment form if a meter was replaced. Should a meter be replaced, the resident should be able to request another adjustment. Greg Rogalski indicated it should be adopted by a resolution.

Mike Gwozdecki made a motion to amend the Bill Adjustment Form to include the verbiage that "I may not apply for another adjustment until 24 months have passed from the date any adjustment is granted unless a new meter has been installed and the 24 months' time starts at the installation of a new meter". The motion was seconded by Deb Brophy. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-JULY 13, 2023

Brian Robertson made a motion to approve the meeting minutes of July 13, 2023. The motion was seconded by Deb Brophy. Motion passed.

BILLS FOR APPROVAL-JULY 2023

Mike Gwozdecki made a motion to approve payment of the water and sewer bill for July 2023. The motion was seconded by Brian Robertson. Motion passed.

ENGINEER'S REPORT No report

OLD BUSINESS None

NEW BUSINESS

Treasurer's Report-Brian Robertson made a motion to approve the Treasurer's Report for July 2023. The motion was seconded by Marlin Stoner. Motion passed.

Borough Report-Tom Day reported on Reese Builders. Mr. Day spoke to the corporal at the crime unit at PSP. They are going to re-open the case and charge them. PSP could not figure out how Reese Builders was benefitting off of the water. They were under the impression they were building it for the homeowner. Mr. Day explained the situation to PSP. Reese Builders would turn the meters backwards when installed and then reverse the meter at the time of sale.

Mr. Day asked Mr. Rogalski if he had heard anything on the grant for the south end of town. Mr. Rogalski indicated he had not and he keeps hearing early November. In the past, grants have been released in tiers.

Mr. Day reported on the water issue at Precision Fly on North Baltimore Avenue. There was water running into his basement and the water tested positive for chlorine. After a number of weeks the leak was finally found and repaired. It was on E. Lauman Street close to the house that was moved years ago. Mr. Day indicated they would go back shortly and blacktop the street.

Mr. Day also indicated the fire hydrant close to the funeral home will need repaired. The cost would be a little over \$4000. The sidewalk would need dug up and the bottom of the fire hydrant repaired. The fire hydrant is currently out of service.

Mr. Day asked Mr. Rogalski about the sewer pipe that feeds the south end of town is exposed in the creek. Mr. Rogalski would take a look at it to see what he can come up with.

Mr. Day asked if he can force Terry Rickert to hook up to the water system. It has been going on five years. The Authority is doing an estimate of his usage. Mr. Rickert stated he would be hooking into East Pine Street. Josh indicated he reads the meter every quarter in the basement.

Mike Gwozdecki asked Mr. Day if he want him to call Josie to see what is going on. Mr. Day indicated he hand delivered an updated bill to South Middleton with the 5% interest added on to the original bill. The 2021 reconciliation was due April 1st. Hamilton & Musser was hired to do the reconciliation. By the end of December 2022, both 2021 and 2022 reconciliation was done and Josie was furnished a draft copy of the reconciliation. At the end of 2022, Josie sent Mr. Day an email stating Mount Holly was in violation of the agreement. In January she received the draft copy. In the beginning of May 2023, the reconciliation was finalized and Mr. Day assumed Hamilton and Musser sent Josie the finalized copy. Hamilton and Musser, cannot by law, give a second party a copy of the reconciliation. That is when Mr. Day delivered the reconciliation in June 2023. Mr. Day stated South Middleton owes Mt. Holly \$267,000 and have not paid anything to this point.

ADJOURN

Mike Gwozdecki adjourned the August 10, 2023 Authority meeting at 5:29 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk