

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
February 9, 2023**

CALL TO ORDER

Vice Chairman Brian Robertson called the February 9, 2023 Authority meeting to order in the absence of Chairman Gwozdecki. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Brian Robertson, Judy Russell, Deb Halpin-Brophy, Marlin Stoner, Solicitor Mark Allshouse, Pennoni Engineer Greg Rogalski present at 5:09 p.m. and WWTP Josh Kuhn

MEMBERS ABSENT Chief/Borough Manager Tom Day and Mike Gwozdecki

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

Cathy Neff, owner of 328 N. Baltimore Avenue submitted a bill adjustment request do to a leak in the crawl space. It was repaired on January 15, 2023. The Authority reviewed the account screen.

Deb Brophy made a motion to adjust the 4th quarter bill of 2022 to 35,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Brock and Nancy Zentmeyer, 106 Yates Street submitted a bill adjustment do to a stack assembly failure. The leak was repaired by Pronto Plumbing on January 13, 2023. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 4th quarter bill of 2022 to 13,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-JANUARY 12, 2023

Judy Russell made a motion to approve the Borough Authority meeting minutes of January 12, 2023. The motion was seconded by Marlin Stoner. Motion passed.

BILLS FOR APPROVAL-JANUARY 2023

Judy Russell made a motion to approve payment of the water and sewer bills for January 12, 2023. The motion was seconded by Deb Brophy. Motion passed.

SOLICITOR'S REPORT

Mark Allshouse reported the Authority has started working on the meters that have been estimated as far back as 2019.

OLD BUSINESS

Clarification on 1/3 cost of Reimbursement of Borough Manager Salary-Deb Brophy stated she thought he should be reimbursed. Mr. Robertson indicated its all Borough money anyway. Judy Russell stated it will probably mean an increase in rates for water and sewer. She would be willing to go to 25% or ¼ of Tom's salary. Ms. Russell indicated ¼ of his salary would be \$27,000 per year and 1/3 would be \$36,000 per year. Deb Brophy asked how tight the budgets were and asked if there was any slush. Judy Russell replied no. Deb Brophy stated Tom should be reimbursed.

Mark Allshouse stated at the end of the year, he would either be resigning or doing legal work in which he would not be required to attend every meeting. He would be happy doing legal work and attend meeting when there are specific legal issue to be addressed. That would put some more money in the budgets.

Judy Russell asked what other municipalities do. Mr. Allshouse indicated the problem is not a lot of municipalities have overlapping positions.

The Authority agreed to table the matter until March's meeting.

ENGINEER'S REPORT

Mr. Rogalski reported they did receive approve from SRBC to continue with the aquafer testing at the Maple Street Wells.

Mr. Rogalski stated Chapter 94 report would be conducted. Ryan from Pennoni would be in touch with Josh for any needed data.

Josh Kuhn reported the new pump has been installed at the plant and is working well.

NEW BUSINESS

Treasurer's Report-Deb Brophy made a motion to approve the Treasurer's Report for January 2023. The motion was seconded by Marlin Stoner. Motion passed.

Borough Report

Marlin Stoner made a motion to approve the 2021 final sewer audit from Hamilton & Musser for South Middleton Township. The motion was seconded by Deb Brophy. Motion passed.

Deb Brophy made a motion to approve the 2022 projected sewer audit from Hamilton & Musser for South Middleton Township. The motion was seconded by Marlin Stoner. Motion passed.

Deb Brophy made a motion to approve the 2022 sewer reconciliation with South Middleton Township from Hamilton & Musser. The motion was seconded by Judy Russell. Motion passed.

ADJOURN

Vice Chairman Brian Robertson adjourned the February 9, 2023 Authority meeting at 5:20 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk