

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
April 13, 2023**

CALL TO ORDER

Chairman Mike Gwozdecki called the April 13, 2023 Authority meeting to order at 5:00 p.m. Members stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Debra Halpin-Brophy, Marlin Stoner, Solicitor Mark Allshouse, Pennoni Engineer Greg Rogalski, WWTP Josh Kuhn

BOROUGH Chief/Borough Manager Tom Day

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUEST

Madelyn Hill, 8 Larken Lane submitted a bill adjustment request do to a leak under her washer that was repaired on April 4, 2023. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the 1st quarter bill for 8 Larken Lane to 9,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-FEBRUARY 9, 2023

Judy Russell made a motion to approve the Authority minutes of February 9, 2023 as submitted. The motion was seconded by Marlin Stoner. Motion passed.

BILLS FOR APPROVAL-FEBRUARY & MARCH 2023

Judy Russell made a motion to approve payment of the water and sewer bills for February 2023 and March 2023. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Mr. Rogalski reported the Chapter 94 for 2022 that was due at the end of March has been submitted.

Mr. Rogalski reported he has not heard anything from Josie concerning additional information for the sewer audit.

Mr. Rogalski reported they are still answering some questions for the grant. Mike Gwozdecki stated he would try tomorrow to contact Josie.

SOLICITOR'S REPORT

Mr. Allshouse stated he had talked to the Borough on the matter and he is suggesting not to be required to come to meetings unless there is an issue he would be needed for. He would do legal work and if needed, he would attend meetings where his presence is required or needed.

Mike Gwozdecki made a motion to use Solicitor Mark Allshouse services on an as-needed basis. The motion was seconded by Brian Robertson. Motion passed.

Tom would be the person to contact the Solicitor should he be needed to attend a meeting.

OLD BUSINESS

Reimbursement of 1/3 Borough Manager's Salary

Tom Day requested 1/3 of his salary be reimbursed to the Borough because he does a lot of work for the Authority. The cost would be roughly \$33,000 per year. Mr. Day stated it was only fair to the Borough that the Authority reimburses the Borough because he spends a lot of time dealing with issues that pertain to the Authority on both the water and sewer. It would start with next year's budget and would be paid quarterly or whatever is fiscally responsible. Mr. Day stated South Middleton would pick up a portion of that.

Mr. Allshouse recommended notifying South Middleton that in 2024, there would be a paid manager position. Let them know ahead of time before January 2024. Mr. Allshouse also recommended someone from Borough Council do a written correspondence to the Chairman of the Authority stating the Borough is requesting 1/3 of Tom Day's salary for 2024 to be reimbursed because of the amount of work he does for the Authority. Mr. Day indicated he would take care of it.

Mr. Gwozdecki asked Josh if the other pump has been purchased. Josh indicated the 3rd pump has not been purchased. Mr. Day stated the 3rd pump can be purchased next year.

Mr. Gwozdecki asked Josh if he has all his requirements and certifications. Mr. Day stated when Josh is off or on vacation, Susquehanna Environmental would handle his tasks.

NEW BUSINESS

Mike Gwozdecki asked if the hydrants are going to be flushed this summer. Mr. Day indicated yes with the assistance of Public Works if needed.

Treasurer's Report-Mike Gwozdecki made a motion to approve the Treasurer's Report for February 2023 and March 2023. The motion was seconded by Deb Brophy. Motion passed.

Borough Report-Tom Day reported the waterline was repaired at 206 Chestnut Street. The entire lateral from the main to the shut off was repaired and will need to be blacktopped.

Mr. Day reported a concrete pad and catch basin would need to be installed at the sewer plant for the chemicals. The cost would be approximately \$1500.

Mr. Day reported has been dealing with the State Police on the Reese Builder issue. Reese Builders is going to come up with a dollar amount that they feel would be fair for the many homes they built in Westgate for their water they used. They would tap into the main line and hook into the house, utilize the water and then when they sold the house, that's when they installed the water meter. Mr. Day is waiting for the dollar amount that would satisfy the Authority. The new policy is when Reese Builders comes into purchase a meter, Josh would be out in two days to see if the meter is hooked up.

Mr. Day reported he received a call from Rob Filson stating there are going to wrap everything up. One issue they had was bad bulbs which they replaced. Mr. Filson indicated he would contact Mr. Rogalski and make sure the final phase to DEP was taken care of and wrap up the system.

Mr. Gwozdecki stated the next meeting would be held on May 11, 2023

ADJOURN

Mr. Gwozdecki adjourned the meeting at 5:38 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk