

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
May 11, 2023**

CALL TO ORDER

Chairman Mike Gwozdecki called the May 11, 2023 Borough Authority meeting to order at 5:00 p.m. Members stood and recited the pledge of allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Marlin Stoner, Engineer Greg Rogalski, WWTP Josh Kuhn

MEMBERS ABSENT Deb Halpin-Brophy

BOROUGH Chief/Borough Manager Tom Day

RECOGNITION OF VISITORS

Troy Russell, owner of 215A N. Baltimore Avenue addressed the Authority concerning his water, sewer and trash bill. The usage was 31,000 gallons. The boiler system was not used all winter, the outside facet is turned off, and the sinks are not hooked up. The only thing with water is 2 toilets. Mr. Russell went through the process of having the meter tested and paid \$85.00 to have the Borough's meter tested. The test showed the meter passed. Mike Gwozdecki asked if one of the toilet valves may have stuck in that time frame. Mr. Russell indicated he works on that side of the house at least 4 days a week and he did not hear it running. Josh was at the house and toured the property and didn't notice the toilets running. Mr. Russell stated even though the meter test passed, the test was faulty. Josh indicated the meter indicated there was running through it but could not find anything and everything was turned off. Mr. Russell stated Josh put on a new meter and charged the system. It was checked by Mr. Russell and showed 10.15 gallons do to charging the system. He checked it 2 days later and still read the same. The reading was the same as of May 4th. Then Mr. Russell stated on May 6th he used the garden hose and it went to 17.93 gallons and he checked it this morning and it is still at 17.93 gallons.

Mike Gwozdecki stated in most cases if there is water detected to be leaking, it is found and repaired and the Authority is given a receipt for the repair. Mr. Russell has done everything he could physically do to make sure there is no leak. This is a unique situation.

Mike Gwozdecki suggested Mr. Russell fill out the adjustment form so the Authority can review it at June's meeting.

Mr. Russell asked if he was responsible for the meter testing fee. Mr. Day indicated that would be on Mr. Russell.

BILL ADJUSTMENT REQUESTS

Sheetz, 420 N. Baltimore Avenue submitted a bill adjustment request do to a broken valve in the irrigation system which has been repaired. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the bill for Sheetz to 695,000 gallons of usage. Then motion was seconded by Judy Russell. Motion passed.

Morgan Bowen, 10 Larken Lane submitted a bill adjustment request do to a broken pipe in a back bathroom. The pipe has been repaired. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the 1st quarter of 2023 to 4,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

Bhavin Patel, owner of UGO, 424 N. Baltimore Avenue submitted a bill adjustment request do to a broken pipe under the coffee counter and was repaired on May 4th. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust the 1st quarter bill of 2023 to 43,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-APRIL 13, 2023

Brian Robertson made a motion to approve the Borough Authority meeting minutes of April 13, 2023. The motion was seconded by Judy Russell. Motion passed.

BILLS FOR APPROVAL-APRIL 2023

Judy Russell made a motion to approve payment of the April 2023 water and sewer bills. The motion was seconded by Brian Robertson. Motion passed.

ENGINEER'S REPORT

Mr. Gwozdecki asked if Mr. Filson ever contacted Mr. Rogalski on the completion report for DEP. Mr. Rogalski will reach out to Mr. Filson.

NEW BUSINESS

Judy Russell reported on a line of credit to fund a portion of a grant (H2O grant) matching for the proposed water line project. The loan amount would be for \$1,000,000 with a floating monthly interest rate of SOFR plus 2.25%. The rate equals 7.24% with a floor of 4%. The

origination fee is \$6000 and the term of the loan is 3 (three) years. Interest would be due monthly with the principal due upon maturity.

Judy Russell made a motion to approve the line of credit of \$1,000,000 from Orrstown Bank. The motion was seconded by Brian Robertson. Motion passed.

Mr. Day asked Mr. Rogalski if he knew what the new DEP standard is for lead and copper pipes. It would involve every property. Mr. Rogalski would provide a fact sheet to Mr. Day. Everyone is under the same requirement.

Mr. Day reported there was an issue at the water tanks. One of the transmission sensors is bad and the part was ordered today.

Treasurer's Report-Brian Robertson made a motion to approve the Treasurer's Report from April 2023. The motion was seconded by Marlin Stoner. Motion passed.

The next Authority meeting would be held on June 8, 2023.

ADJOURN

Mike Gwozdecki adjourned the May 11, 2023 meeting at 5:32 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk