

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
June 8, 2023**

CALL TO ORDER

Chairman Mike Gwozdecki called the June 8, 2023 Borough Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Brian Robertson, Judy Russell, Marlin Stoner, Deb Halpin-Brophy, Engineer Greg Rogalski, WWTP Josh Kuhn

BOROUGH Chief/Borough Manager

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

The Authority brought up the bill adjustment that was tabled last month submitted by Troy Russell. Mr. Gwozdecki indicated Mr. Russell did not have time submitted the bill adjustment form. The new reading would be in June and then see what the reading is and then him fill out the adjustment form. The request would be continued to July's meeting.

Jennifer Teeple, 105 Westgate Drive submitted a bill adjustment request. Her form states Bowman's found no leaks. Her form also is requesting the Borough looks at her meter. Josh will contact her and check the meter. The Authority tabled the request until the next reading to check the usage.

REVIEW OF REGULAR MEETING MINUTES-MAY 11, 2023

Judy Russell made a motion to approve the minutes of May 11, 2023. The motion was seconded by Brian Robertson. Motion passed.

BILLS FOR APPROVAL-MAY 2023

Judy Russell made a motion to approve payment of the water and sewer bills for May 2023. The motion was seconded by Deb Brophy. Motion passed.

ENGINEER'S REPORT

Greg Rogalski reported Josh had put him in contact with Tim Yingst at Microsemi. There industrial discharge permit is about to expire. They had a conversation about how to renew the permit.

OLD BUSINESS None

NEW BUSINESS

Borough Report-Mr. Day was contacted by Kurt Stoner about the quarter of a million dollars that was pledged for the grant situation on the south end of town. It would be about a month until there is a response for the grant.

Mr. Day reported the CD value is currently \$1,020,885.56.

Mr. Day reported there was another issue with Reese Builders. They were charged with 30 some counts of theft of not hooking up the meters. Reese Builders picked up two meters and Josh had instructed them to contact him when they had the meters hooked up. Josh stopped to look at the meters and now they have the meters running backwards so they would run in reverse. In four days one property used 2000 gallons of water. Mr. Day has a call into the trooper for an additional charge on top of the first charge. Mr. Day would work with the State Trooper on that issue.

Mr. Day reported there was an issue with Hill Street tanks. On Memorial Day at 7:00 p.m. the tanks were out of water. The tanks were refilled manually and there was also an issue with the booster pump showing low pressure condition. Tuesday a call was made to the company who installed the components and they walked Josh through on how to adjust the valve and then everything went back on line.

Mr. Day reported the pressure valve that sends the signal to the pump station to fill the tanks came on Thursday. When they were hooking up the system they discovered there was no water pressure that feeds off a 12" main to the tanks. There was a leak in the line in the manhole. It was repaired and everything is working fine.

Mr. Day reported there was a water break at 113 Cold Springs Road. Dickinson Township had paved the road and raised it and never notified the Borough to install risers. It was difficult to find the shut offs. One shut off was in thick bamboo and you could not get into it. Mr. Day would look for a deeded right-of-way for the pipes, the bamboo would be removed. It was discovered it was actually the homeowner's problem and not the Borough's.

Mr. Day reported at Monday night's Council meeting he was going to present changing the office hours from 8:00 a.m.-4:30 p.m. to 7:00 a.m.-3:30 p.m.

Mr. Day called an executive session at 5:23 p.m. to discuss a legal issue.

The meeting was called back to order at 5:49 p.m.

ADJOURN

Mr. Gwozdecki adjourned the June 8, 2023 meeting at 5:49 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk