

# ***Mt. Holly Springs Planning Commission***

## ***Meeting Minutes –October 16, 2019***

### **I. Call to Order**

Steve Blair called to order the regular meeting of the Mount Holly Springs Planning Commission at 7:04 p.m. on October 16, 2019 at the Borough Office.

The following persons were present: Steve Blair, Pam Still, and Merle Barclay. Katie Daniels, Borough Council liaison was also present. David Toner and Jason Kennedy were absent.

Pam Still motioned to accept the minutes from the September 18, 2019 meeting. Merle Barclay seconded the motion. The minutes were approved as submitted.

### **II. Public Opinion**

There were no public comments.

### **III. New Business**

There was no new business.

### **V. Old Business**

#### **A. ATAK Subdivision Plan**

Steve Blair had a letter from Borough Council to ATAK that the subdivision plan they had presented was denied at the October 14, 2019 meeting. The plan was denied because ATAK had failed to comply with the requirements in the review report from HRG.

#### **B. Flohr Plan Extension**

There has been no further information on this plan. Borough Council had previously approved the request for an extension until April 14, 2020. The last planning meeting before that is March 18, 2020.

### **V. Other Business**

There was no other business.

### **VI. Liaison Report**

Troy Russell will be posting the SLDO booklet on the Borough website. There was some discussion regarding the fees. Mark Allshouse had recommended the fee schedule should

be renewed annually by a resolution from Borough Council. He also recommended a resolution pertaining to escrowing the review fees. There was some discussion of whether to renew the fee resolution annually versus only when changes are made. This decision is the responsibility of Borough Council.

The current fee schedule on the website is Resolution 2018-01. The minutes from the December 2018 Borough Council meeting shows it as Resolution 2018-11. The website should be changed to the correct resolution number.

The booklet fees and the current fee schedule need to be compared to prevent any duplications. Duplication would allow a fee to be changed in one location, but not the other. Also, a review of SLDO review fees should be conducted to determine a reasonable escrow amount. Katie Daniels and Steve Blair will contact Sara (Borough Secretary) regarding these two items.

DEP is requiring a moratorium on new homes that require sewer connections. The sewer plant has exceeded discharge limits set by DEP during the past few months. Those homes that have already secured sewer permits will be able to complete construction.

## **VII. Adjournment**

Merle Barclay motioned to adjourn. Pam Still seconded the motion. The meeting adjourned at 8:32 p.m.

Minutes submitted by: Merle Barclay